

From: Swain, Margaret A. Margaret.Swain@dos.myflorida.com 
Subject: Public Records Request Response
Date: August 16, 2019 at 2:49 PM
To: foia@americanoversight.org
Cc: records@americanoversight.org



Dear Mr. Goode & Ms. Monahan,

Please find enclosed documents responsive to part 1 of your request regarding “all emails regarding Florida Amendment 4 (the Voting Rights Restoration for Felons Initiative, Senate Bill (SB) 7066, or the restoration of voting rights to individuals with prior felony convictions exchanged between (a) Maria Matthew, Division of Elections Director, and (b) individuals with the following email addresses:

- @miamidade.gov
- @browardsoe.org
- @pbcelections.org
- @hcsoc.org
- @coj.net
- @leoncountyfl.gov
- @hendryelections.org
- @hardeecountyelections.com
- @keys-elections.org
- @colliercountyfl.gov
- @ocfelections.com
- @votepinellas.com
- @polkelections.com
- @votebrevard.com
- @lee.vote

Please note that some information is redacted. These redactions are made pursuant to section 282.318, Florida Statutes.

In reference to part 2), part 3), and part 4) of your request, please (if you are willing) provide specific search terms that you would like for us to use when conducting the search for responsive email communications and information. If no definitive terms are provided, the Florida Department of State will continue processing your request based on the information contained in the request.

Respectfully,

Margaret Swain

Senior Management Analyst I

Office of the General Counsel

FLORIDA DEPARTMENT OF STATE

R.A. Gray Building, Suite 100

500 South Bronough Street

Tallahassee, Florida 32399-0250

(850)245-6507
(850)245-6127 Fax

Note: This response is provided for reference only and does not constitute a formal legal opinion or representation from the sender or the Department of State. Parties should refer to the Florida Statutes and applicable case law, and/or consult an attorney to represent their interests before relying upon the information provided.

In addition, Florida has a very broad public records law. Written communications to or from state officials regarding state business constitute public records. Public records are available to the public and media upon request, unless the information is subject to a specific statutory exemption. Therefore, any information that you send to this address, including your contact information, may be subject to public disclosure.



RE. FVRS IT
Suppor...19.pdf



Binder1_Redact
ed.pdf



Mail Attachment



FVRS IT Support
Confer...19.pdf



Mail Attachment



FW FVRS IT
Suppor...19.pdf



Mail Attachment



Mail Attachment



RE FVRS IT
Suppor...19.pdf

FVRS IT Support Meeting (6/12/19 2:30 – 3:30 Pm)

AGENDA

1. Review Meeting Notes from 5/29/19
2. HB 5 – Initiative Petition Circulators
3. Voter Application Changes
4. Amendment 4 - Felon processing
 - a. Local Matches upload to FVRS
5. Open Floor

Rule Revisions

Agenda Items on Hold

1. SSN9 update
2. Multiple application processing – On hold till 2021
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 - a. Testing completed by VR and Jon.
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 - a. Feedback from Vendors (HSMV scanned apps)
 - b. Orange and VR getting connection error – tcp/ip reset
 - c. Will upgrade require new key pair – no, the same key pair can be kept.
7. ERIC implementation
 - a. New Death Match code
 - b. Notice to eligible non-registered voters
 - c. Moved out of State
 - d. Duplicates
 - e. HSMV address more recent

Participants:

Dept. of State	Here	Supervisor's Office	Here	FVRS IT Support	Here
Maria Matthews	Yes	Sup. Wilcox (MRN)		Jon Winchester	Yes
Janet Modrow	Yes	Sue Elias (ORA)		VR - Wren Fowler	Yes
Toshia Brown		Terry Williams (SAR)		VR - Erik Schlorholtz	Yes
Amber Marconnet	Yes	Jeff Darter (PAL)		VR – Paul Stump	
				VR – Jaime	
Teri Giles	Yes			VR – Patrick Tully	
Lavanya Acharya				VR – Erica Lockwood	
Martin Vaughn					
Artesa Anderson	Yes				

Meeting Notes:

1. Review Meeting Notes from 5/29/19 – No changes requested
2. HB 5 – Initiative Petition Circulators
 - a. DOE working on new data entry program for the SOE Portal.
 - b. DOE working on new public website for the registration of circulators.

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- c. All paid circulators for Constitutional Amendments (not ballot measure/local referenda) must register with the state.
 - d. SOE's must report verified totals by district and circulator.
 - e. Forms will be OCR friendly and have the serial number and circulator number printed on the form along with a bar code for each.
 - f. Reject form if signed by voter 7/8/19
 - i. The date the circulator signed doesn't match the voter's date
 - ii. The circulator didn't sign the form
 - iii. Incorrect form used
 - g. When county A receives a petition and the voter has moved, if they already have a record of signing the petition, then it should be considered invalid, if they haven't signed the petition then it should be treated as being misfiled.
 - h. **DOE Action Item:** legal research the allowance of signing the petition again if first signature has expired (signature expire after 2 years).
3. Voter Application Changes
- a. HB 7066 has been signed as of yet.
 - b. Changes the felon question on the voter application from one check box to three boxes.
 - i. I am not a felon
 - ii. If I am a convicted felon, my rights were restored via clemency (paraphrased).
 - iii. If I am a convicted felon, my rights were restored via completing my sentence (paraphrased).
 - c. In FVRS we will keep just one felon field and add more codes to indicate the boxes checked.
 - i. 0 = No box checked
 - ii. 1 = Box 1 checked (not a felon)
 - iii. 2 = Box 2 checked (felon with clemency)
 - iv. 3 = Box 3 checked (felon completed sentence)
 - v. 4 = Box 2 and 3 checked
 - vi. 5 = Box 1, 2 and 3 checked
 - d. **DOE Action Item:** legal research how should the application be processed when #5 occurs.
 - e. **DOE Action Item:** add codes to development and test; add codes to pilot.
4. Amendment 4 - Felon processing – no update
5. Open Floor
- a. New Transaction VH04
 - i. Requested by Supervisors.
 - ii. Allows voting history update from the county over MFN2.
 - iii. Creates a VH01 transaction.
 - iv. This transaction is available in pilot.
 - v. DOE still has load testing to perform.
 - vi. **DOE Action Item:** send out the VH04 transaction document.

Action Item Log Pending:

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7/25/18 HIGH	Upgrade FTP OS <ul style="list-style-type: none"> Pilot Testing - white list vendor IPs Get NW FTP server IP: DOS network team is creating a new URL [REDACTED] to point to the 2012 FTP server in NW data center [REDACTED] Create new Key Pairs 	<ul style="list-style-type: none"> Vendors have credentials and are testing.
10/24/18	ERIC	<ul style="list-style-type: none">

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HIGH	<ul style="list-style-type: none"> Ineligibility matches (death, felon, out of state) 	
3/28/18 HIGH	Felon Processing per Amendment 4	<ul style="list-style-type: none">
10/3/18 Medium	IQ08 modifications: <ul style="list-style-type: none"> Set limit based on the max number of rows returned to 400 Perform character count after normalization (pushed to production) 	<ul style="list-style-type: none">
3/28/18	Removal of Incomplete and Unverified Application a. Vendor/County feedback on spreadsheets	<ul style="list-style-type: none"> On hold due to litigation
10/24/18	HSMV Monthly file <ul style="list-style-type: none"> HSMV Monthly file: Death, Declines and Moves) Dependent on HSMV modifications to file 	<ul style="list-style-type: none">
9/5/18	IQ11 (Pull OVR Print Info) available in Prod	<ul style="list-style-type: none"> Jon implemented Sue – VR –
12/13/17 LOW	Handling multiple application and out of sequence submittals	<ul style="list-style-type: none"> Requirement underway 2019 implementation
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Action Item Log Completed:

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1/31/18	Vendors to look at field size in local database	<ul style="list-style-type: none"> Completed 2/7/18
1/24/18	Create process matrix for DMV scanned applications	<ul style="list-style-type: none"> 1/31/18 completed
1/24/18	Create SA01 transaction documentation	<ul style="list-style-type: none"> 1/31/18 completed
1/24/18	Have test data in pilot by 2/9/18	<ul style="list-style-type: none"> Completed 2/9/18
11/15/17	RG01 vs RG05 usage by Vendors	<ul style="list-style-type: none"> Discussed 12/13

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11/8/17	Check with Maria regarding reporting voter contact for VbM requests via the DT01 transaction to update the last activity date.	<ul style="list-style-type: none"> Completed 11/13 DT01 is sufficient to record the last activity date to any type of voter contact
10/30/17	Check with Maria regarding voter contact for VbM requests	<ul style="list-style-type: none"> Completed 10/31 Yes as a general type Code: VBMREQ
10/16/17	Set up meeting with HSMV to discuss having the opt-out applications culled out so the images are not sent but the information is put into the monthly declination file.	<ul style="list-style-type: none"> 10/17 JM sent email to Desi at HSMV. 11/7 – Meeting set for 11/15 1:00 – 2:00 pm
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3/28/18	Provide voter ID's to vendors for Removed voters (due to list maintenance) with active applications	<ul style="list-style-type: none"> Completed 4/4/18
June 2018	Create a project plan / timeline for testing and implementing Websphere replacement and scanned application.	<ul style="list-style-type: none"> 10/17 JM informed management of request. Migration completed June 2018
2/7/18	Handling OVR applications missing data fields <ul style="list-style-type: none"> Merging records versus matches to existing voters Vendor automation of process? Procedural direction via rule? 	<ul style="list-style-type: none"> Sue: Merging is handled programmatically but matched records are a manual process. AI – Jon and VR will research to see how their software handles this. All agreed that this is an SOE item – 2/13/19.
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SUPPORTING INFORMATION

1. HSMV mail-in counts (Action Item from 10/9 meeting)

OfficeX06	Renewal
CY 2010	228,187
CY 2011	209,724
CY 2012	196,757
CY 2013	156,405
CY 2014	95,171
CY 2015	13,452
CY 2016	45,901
CY 20171015	101,988

2. Code Table Updates (established 1/31/18; update 4/21/18)

FVRS IT Support Meeting (6/12/19 2:30 – 3:30 Pm)

Code_Type	Code_Value	Description
NTC	NSAI	Scanned Application Image Notification
ERR	230	Invalid Scan Status Code
SAS	BADIMG	Image not clear – cannot process
SAS	NOAPP	No application provided and no address update
SAS	DUPAPP	Duplicate application – Sent Signature Update
SAS	NOCHG	Incomplete with No Data Change
SAS	ADDRCHG	Incomplete with Address change – send verification letter
SAS	OBSOLETE	Subsequent application processed after postmark date

3. HSMV Returned mail-in applications (4/18/18)

2018	Renewals Returned	Voter Application	Percent
January	13,130	1,739	13.24%
February	10,484	1,279	12.20%
March	12,235	1,568	12.81%

4. Verifications

Error	New Description
610	Unverified: You must provide DL if you have one
611	Unverified: DL provided was incorrect
612	Unverified: SSN provided was not validated

Application Scenario	HSMV Found/Verified	HSMV NOT Found/Verified
DL, SSN and 'None' are blank This is considered incomplete application and NOT sent to DHSMV. The RG01 process sets these to <i>INC</i> with the error code of 609 (incomplete) .	NA	NA
No DL or SSN but 'None' Checked This is considered a complete application but for verification. (s. 97.053(6), Fla. Stat.)	unverified – 610 (personal proof required)	made active
DL Supplied This is considered a complete application but for verification. (s. 97.053(6), Fla. Stat.)	made active	unverified – 611 (personal proof required)
SSN Supplied This is considered a complete application but for verification. (s. 97.053(6), Fla. Stat.)	made active	unverified – 612 (personal proof required)

5. Mock Verification Processing

- a. Processing will be automated via a scheduled job.
- b. Processing will include setting a maximum of 2 records per county to unverified using the criteria below. If you do not want any unverified records set, then the DL and SSN must both be supplied.
 - i. 610 both SSN and DL are null and 'None' is checked.
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- c. The unverified records can be worked (update data) locally and the records will go back through the Mock Verification and set to Active.

FVRS IT Support Meeting (6/27/19 2:30 – 3:30 Pm)

AGENDA

1. Review Meeting Notes from 6/12/19
2. HB 5 – Initiative Petition Circulators
 - a. Legal research: signing petition again if previous signature is older than 2 years. No update
3. Voter Application Changes
 - a. Legal research: when all boxes are checked is the application considered complete. Yes
 - b. Testing in Pilot Update
4. Amendment 4 - Felon processing
 - a. Local Matches upload to FVRS
5. VH04 – Voting History Transaction
6. Open Floor

Rule Revisions

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Transaction Name: VH04 EPB Voting History Update

Mode: Real Time Response

Version 1.0

Detailed Design

Revision History				
Date	FVRS Version	SourceSafe Version	Description	Initials
05/28/2019	1.00	1	For use by EPB vendors	JM



Transaction Name: VH04 EPB Voting History Update

Mode: Real Time Response

Version 1.0

Detailed Design

Voting History Update

Executive Summary

This transaction is intended as a means of updating voting history on the FVRS database by Electronic Poll Book Vendors. All transaction must go through the county's office secure connection to FVRS. A [REDACTED] service account (saEPB) should be created and used for this transaction. There will be a VH04 transaction for each voter, creating a voting history record for the election and FVRS will create a corresponding VH01 notification for the county.

Transaction Inputs

Data Element Name		Reqd	Validation Rules
Transaction ID	VH04	Y	
FVRSVoterIDNumber		Y	
FVRSElectionNumber		Y	
History Transaction Type	U = Update; D = Delete A= Add	Y	
VoterHistoryCode	Blank for Delete; N = Did not Vote (reversal); Y = Voted at the Polls; A = Absentee Voted; E = Voted Early B = Absentee Ballot Not Counted P = Provisional Ballot Not Counted F=Provisional Ballot-Early Vote Z=Provisional Ballot-Vote at Poll		Code List

Transaction Outputs

Data Element Name		Remarks
Transaction ID	VH04R	
Error Codes	1 = Invalid FVRSVoterIDNumber; 45 = FVRSElectionNumber;	



Transaction Name: VH04 EPB Voting History Update

Mode: Real Time Response

Version 1.0

Detailed Design

	55 = Invalid Voted Code 56 = Voter already voted 57 = Voter not eligible 80 = Invalid Add/Change/Delete Inquire Transaction Code	
FVRSVoterIDNumber		
FVRSElectionNumber		
AbsReqStatus		
CountyID	County where voted	
VoterHistoryCode	Code List	

Business Logic

Input Transaction Validation

If this is a bulk update file, then a response file is created with error records. For bulk update files, an acknowledgement is not written to the file for valid updates. Inquiry transactions are ignored.

1. Validate the input fields using rules from the data dictionary and the input transaction table above.
2. If there are any errors, return error codes, do not process transaction.
3. HistoricalUpdateFlag may not be N for a bulk update file else ERROR 117 (Real-time history processing is not permitted as bulk update).

Additional Validate Rules

1. History Transaction Type must equal A, U, D else ERROR 80 (Invalid Add/Change/Delete Inquire Transaction Code).
2. Attempt to access existing Voting History Record for this voter and election. If VoterHistoryCode = Y, A, E, and the voter has already voted then ERROR 56 (Voter has already voted).
3. Look up the voter's record. Test eligibility using same logic as used for Precinct Register preparation. If the voter is not eligible to vote in the election return ERROR 57 (Voter is ineligible).

Database update and Response Preparation

1. If HistoryTransactionType = D, delete Voting History Record with key matching FVRSVoterIDNumber and FVRSElectionNumber.



Transaction Name: VH04 EPB Voting History Update

Mode: Real Time Response

Version 1.0

Detailed Design

2. If HistoryTransactionType = A, insert Voting History Record.
3. If History TransactionType=U, update the existing history record if it already exists or add a new record. (For optimization purposes, assume that a new record is the normal process, updating an existing record is exceptional).
4. Create a VH01 notification for the county.
5. Create a VH04R transaction response, populating all fields with the values from the database after database update and returning blank in the error code column.
6. Update Voter.LastVoteDate = ElectionDate if ElectionDate > LastVoteDate

Florida Voter Registration Application-Part 1 – Instructions

To Register in Florida, you must be:

- a U.S. citizen,
- a Florida resident,
- at least 18 years old (you may pre-register at 16 or 17, but cannot vote until you are 18).

If you have been convicted of a felony, or if a court has found you to be mentally incapacitated as to your right to vote, you cannot register until your right to vote is restored.

If you do not meet any ONE of these requirements, you are not eligible to register.

Questions?

Contact the Supervisor of Elections in your county:

dos.elections.myflorida.com/supervisors/

Visit the Florida Division of Elections' website at:

dos.myflorida.com/elections/

CRIMINAL OFFENSE: It is a 3rd degree felony to submit false information. Maximum penalties are \$5,000 and/or 5 years in prison.

PUBLIC RECORD: Once filed, all information including your phone number and email address as provided become public record except for the following which can only be used for voter registration purposes: your FL DL#, FL ID#, SSN, where you registered to vote, and whether you declined to register or to update your voter registration record at a voter registration agency. Your signature can be viewed but not copied. (Section 97.0585, Fla. Stat.)

Where to Register: You can register to vote by completing this application and delivering it in person or by mail to any supervisor of elections' office, office that issues driver's licenses, or voter registration agency (public assistance office, center for independent living, office serving persons with disabilities, public library, or armed forces recruitment office) or the Division of Elections. Mailing addresses are on page 2 of this form.

Deadline to Register: The deadline to register to vote is 29 days before an election. You can update your registration record at any time, but for a Primary Election, party changes must be completed 29 days before that election. You will be contacted if your new application is incomplete, denied or a duplicate of an existing registration. Your Voter Information Card will be mailed to you once you are registered.

Identification (ID) Requirements: New applicants must provide a current and valid Florida driver's license number (FL DL#) or Florida identification card number (FL ID#). If you do not have a FL DL# or FL ID#, then you must provide the last four digits of your Social Security number (SSN). If you do not have any of these numbers, check "None." If you leave the field and box blank, your new registration may be denied. See section 97.053(6), Fla.Stat.

Special ID requirements: If you are registering by mail, have never voted in Florida, and have never been issued one of the ID numbers above, include one of the following with your application, or at a later time before you vote: 1) A copy of an ID that shows your name and photo (*acceptable IDs*--U.S. Passport, debit or credit card, military ID, student ID, retirement center ID, neighborhood association ID, or public assistance ID); or 2) A copy of an ID that shows your name and current residence address (*acceptable documents*--utility bill, bank statement, government check, paycheck, or other government document).

The special ID is not required if you are 65 or older, have a temporary or permanent physical disability, are a member of the active uniformed services or merchant marine who is absent from the county for active duty, or a spouse or dependent thereof, or are currently living outside the U.S. but otherwise eligible to vote in Florida.

Political Party Affiliation: Florida is a closed primary election state. In primary elections, registered voters can only vote for their registered party's candidates in a partisan race on the ballot. In a primary election, all registered voters, regardless of party affiliation, can vote on any issue, nonpartisan race, and race where a candidate faces no opposition in the General Election. If you do not indicate your party affiliation, you will be registered with no party affiliation. For a list of political parties, visit the Division of Elections' website at: dos.myflorida.com/elections/

Race/Ethnicity: It is optional to list your race or ethnicity.

Boxes: Please check boxes () where applicable.

Numbered rows 1 through 7 and 12 must be completed for a new registration.



Florida Voter Registration Application

Part 2 – Form (DS-DE #39, R1S-2.040, F.A.C.) (eff. 7/2019)

Form available online at/Formulario disponible en línea en:

registertovoteflorida.gov

This is: ☐ New Registration ☐ Record Update/Change (e.g., Address, Party Affiliation, Name, Signature) ☐ Request to Replace Voter Information Card

1	Are you a citizen of the United States of America? <input type="checkbox"/> YES <input type="checkbox"/> NO				OFFICIAL USE ONLY FVRS No:				
2	<input type="checkbox"/> I affirm I have never been convicted of a felony. <input type="checkbox"/> If I have been convicted of a felony, I affirm my voting rights have been restored by the Board of Executive Clemency. <input type="checkbox"/> If I have been convicted of a felony, I affirm my voting rights have been restored pursuant to s. 4, Art. VI of the State Constitution upon the completion of all terms of my sentence, including parole or probation.								
3	<input type="checkbox"/> I affirm that I have not been adjudicated mentally incapacitated with respect to voting or, if I have, my right to vote has been restored.								
4	Date of Birth (MM-DD-YYYY) <input type="text"/> <input type="text"/> - <input type="text"/> <input type="text"/> - <input type="text"/> <input type="text"/>								
5	Florida Driver License (FL DL) or Florida identification (FL ID) Card Number <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> - <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> - <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>				If <u>no</u> FL DL or FL ID, then provide <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>		Last 4 digits of Social Security Number <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>		
6	Last Name <input type="text"/>		First Name <input type="text"/>		Middle Name <input type="text"/>		Name Suffix (Jr., Sr., I, II, etc.): <input type="text"/>		
7	Address Where You Live (legal residence-no P.O. Box) <input type="text"/>		Apt/Lot/Unit <input type="text"/>		City <input type="text"/>		County <input type="text"/> Zip Code <input type="text"/>		
8	Mailing Address (if different from above address) <input type="text"/>		Apt/Lot/Unit <input type="text"/>		City <input type="text"/>		State or Country <input type="text"/> Zip Code <input type="text"/>		
9	Address Where You Were Last Registered to Vote <input type="text"/>		Apt/Lot/Unit <input type="text"/>		City <input type="text"/>		State <input type="text"/> Zip Code <input type="text"/>		
10	Former Name (if name is changed) <input type="text"/>		Gender <input type="checkbox"/> M <input type="checkbox"/> F		State or Country of Birth <input type="text"/>		Telephone No. (optional) () <input type="text"/>		
11	<input type="checkbox"/> Email me SAMPLE BALLOTS if option is available in my county. (See Public Record Notice above) My email address is: <input type="text"/>								
Party Affiliation (Check only one. If left blank, you will be registered without party affiliation) <input type="checkbox"/> Florida Democratic Party <input type="checkbox"/> Republican Party of Florida <input type="checkbox"/> No party affiliation <input type="checkbox"/> Minor party (print party name): <input type="text"/>		Race/Ethnicity (Check only one) <input type="checkbox"/> American Indian/Alaskan Native <input type="checkbox"/> Asian/Pacific Islander <input type="checkbox"/> Black, <i>not of</i> Hispanic Origin <input type="checkbox"/> Hispanic <input type="checkbox"/> White, <i>not of</i> Hispanic Origin <input type="checkbox"/> Multi-racial <input type="checkbox"/> Other: <input type="text"/>		(Check only one if applicable) <input type="checkbox"/> I am an active duty Uniformed Services or Merchant Marine member <input type="checkbox"/> I am a spouse or a dependent of an active duty uniformed services or merchant marine member <input type="checkbox"/> I am a U.S. citizen residing outside the U.S.				<input type="checkbox"/> I will need assistance with voting. <input type="checkbox"/> I am interested in becoming a poll worker.	
12	Oath: I do solemnly swear (or affirm) that I will protect and defend the Constitution of the United States and the Constitution of the State of Florida, that I am qualified to register as an elector under the Constitution and laws of the State of Florida, and that all information provided in this application is true.				SIGN/MARK HERE <input type="text"/>				Date <input type="text"/>

Address your envelope to your County Supervisor of Elections. (Rev 07/2019)	Flagler -Supervisor of Elections PO Box 901 (USPS only) Bunnell, FL 32110 386-313-4170	Lake -Supervisor of Elections PO Box 457 Tavares, FL 32778 352-343-9734	Pasco -Supervisor of Elections PO Box 300 Dade City, FL 33526 800-851-8754
Alachua -Supervisor of Elections 515 North Main Street, Suite 300 Gainesville, FL 32601-3348 352-374-5252	Franklin -Supervisor of Elections 47 Ave F Apalachicola, FL 32320 850-653-9520	Lee -Supervisor of Elections 2480 Thompson St Fort Myers, FL 33901 239-533-8683	Pinellas -Supervisor of Elections 13001 Starkey Road Largo, FL 33773-1416 727-464-8683
Baker -Supervisor of Elections PO Box 505 Macclenny, FL 32063 904-259-6339	Gadsden -Supervisor of Elections PO Box 186 Quincy, FL 32353 850-627-9910	Leon -Supervisor of Elections PO Box 7357 Tallahassee, FL 32301 850-606-8683	Polk -Supervisor of Elections P.O. Box 1460 Bartow, FL 33831 863-534-5888
Bay -Supervisor of Elections 830 W. 11th Street Panama City, FL 32401 850-784-6100	Gilchrist -Supervisor of Elections 112 S. Main Street, Rm 128 Trenton, FL 32693 352-463-3194	Levy -Supervisor of Elections 421 South Court Street Bronson, FL 32621 352-486-5163	Putnam -Supervisor of Elections 2509 Crill Ave, Ste 900 Palatka, FL 32177 (386) 329-0224
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Brevard -Supervisor of Elections 2725 Judge Fran Jamieson Way Melbourne, FL 32940 (321) 690-6833	Gulf -Supervisor of Elections 401 Long Avenue Port St. Joe, FL 32456 850-229-6117	Madison -Supervisor of Elections 239 SW Pinckney St. Madison Madison, FL 32340 (850) 973-6507	Sarasota -Supervisor of Elections 2001 Adams Lane Sarasota, FL 34236 941-861-8600
Broward -Supervisor of Elections PO Box 029001 Ft. Lauderdale, FL 33302 954-357-7050	Hamilton -Supervisor of Elections 1153 US Hwy. 41 NW, Ste. 1 Jasper, FL 32052 386-792-1426	Manatee -Supervisor of Elections PO Box 1000 Bradenton, FL 342026-1000 941-741-3823	Seminole -Supervisor of Elections P.O. Box 1479 Sanford, FL 32772-1479 407.585.8683
Calhoun -Supervisor of Elections 20859 Central Ave. East, Rm 117Blountstown, FL 32424 850-674-8568	Hardee -Supervisor of Elections 311 North 6th Ave. Wauchula, FL 33873 863-773-6061	Marion -Supervisor of Elections PO Box 289 Ocala, FL 34478-0289 (352) 620-3290	St. Johns -Supervisor of Elections 4455 Avenue A, Suite 101 St. Augustine, FL 32095 904-823-2238
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Citrus -Supervisor of Elections 120 North Apopka Ave. Inverness, FL 34450 352-341-6740	Hernando -Supervisor of Elections 20 N. Main St., Rm 165 Brooksville, FL 34601 (352)-754-4125	Miami-Dade -Supervisor of Elections 2700 NW 87th Ave Miami, FL 33172 305-499-8363	Sumter -Supervisor of Elections 7375 Powell Road, Suite 125 Wildwood, FL 34785 352-569-1540
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Florida Voter Registration Application-Part 1 – Instructions

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- a U.S. citizen,
- a Florida resident,
- at least 18 years old (you may pre-register at 16 or 17, but cannot vote until you are 18).

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Special ID requirements: If you are registering by mail, have never voted in Florida, and have never been issued one of the ID numbers above, include one of the following with your application, or at a later time before you vote: 1) A copy of an ID that shows your name and photo (*acceptable IDs*--U.S. Passport, debit or credit card, military ID, student ID, retirement center ID, neighborhood association ID, or public assistance ID); or 2) A copy of an ID that shows your name and current residence address (*acceptable documents*--utility bill, bank statement, government check, paycheck, or other government document).

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Political Party Affiliation: Florida is a closed primary election state. In primary elections, registered voters can only vote for their registered party's candidates in a partisan race on the ballot. In a primary election, all registered voters, regardless of party affiliation, can vote on any issue, nonpartisan race, and race where a candidate faces no opposition in the General Election. If you do not indicate your party affiliation, you will be registered with no party affiliation. For a list of political parties, visit the Division of Elections' website at: dos.myflorida.com/elections/

Race/Ethnicity: It is optional to list your race or ethnicity.

Boxes: Please check boxes () where applicable.

Numbered rows 1 through 7 and 12 must be completed for a new registration.



Florida Voter Registration Application

Part 2 – Form (DS-DE #39, R1S-2.040, F.A.C.) (eff. 7/2019)

Form available online at/Formulario disponible en línea en:

registertovoteflorida.gov

This is: ☐ New Registration ☐ Record Update/Change (e.g., Address, Party Affiliation, Name, Signature) ☐ Request to Replace Voter Information Card

1	Are you a citizen of the United States of America? <input type="checkbox"/> YES <input type="checkbox"/> NO				OFFICIAL USE ONLY FVRS No:	
2	<input type="checkbox"/> I affirm I have never been convicted of a felony. <input type="checkbox"/> If I have been convicted of a felony, I affirm my voting rights have been restored by the Board of Executive Clemency. <input type="checkbox"/> If I have been convicted of a felony, I affirm my voting rights have been restored pursuant to s. 4, Art. VI of the State Constitution upon the completion of all terms of my sentence, including parole or probation.					
3	<input type="checkbox"/> I affirm that I have not been adjudicated mentally incapacitated with respect to voting or, if I have, my right to vote has been restored.					
4	Date of Birth (MM-DD-YYYY)					
5	Florida Driver License (FL DL) or Florida identification (FL ID) Card Number				If <u>no</u> FL DL or FL ID, then provide	Last 4 digits of Social Security Number
6	Last Name		First Name		Middle Name	Name Suffix (Jr., Sr., I, II, etc.):
7	Address Where You Live (legal residence-no P.O. Box)		Apt/Lot/Unit	City	County	Zip Code
8	Mailing Address (if different from above address)		Apt/Lot/Unit	City	State or Country	Zip Code
9	Address Where You Were Last Registered to Vote		Apt/Lot/Unit	City	State	Zip Code
10	Former Name (if name is changed)		Gender <input type="checkbox"/> M <input type="checkbox"/> F	State or Country of Birth		Telephone No. (optional) ()
11	<input type="checkbox"/> Email me SAMPLE BALLOTS if option is available in my county. (See Public Record Notice above) My email address is:					
Party Affiliation (Check only one. If left blank, you will be registered without party affiliation) <input type="checkbox"/> Florida Democratic Party <input type="checkbox"/> Republican Party of Florida <input type="checkbox"/> No party affiliation <input type="checkbox"/> Minor party (print party name):		Race/Ethnicity (Check only one) <input type="checkbox"/> American Indian/Alaskan Native <input type="checkbox"/> Asian/Pacific Islander <input type="checkbox"/> Black, <i>not of</i> Hispanic Origin <input type="checkbox"/> Hispanic <input type="checkbox"/> White, <i>not of</i> Hispanic Origin <input type="checkbox"/> Multi-racial <input type="checkbox"/> Other:		(Check only one if applicable) <input type="checkbox"/> I am an active duty Uniformed Services or Merchant Marine member <input type="checkbox"/> I am a spouse or a dependent of an active duty uniformed services or merchant marine member <input type="checkbox"/> I am a U.S. citizen residing outside the U.S.		<input type="checkbox"/> I will need assistance with voting. <input type="checkbox"/> I am interested in becoming a poll worker.
12	Oath: I do solemnly swear (or affirm) that I will protect and defend the Constitution of the United States and the Constitution of the State of Florida, that I am qualified to register as an elector under the Constitution and laws of the State of Florida, and that all information provided in this application is true.				SIGN/MARK HERE 	
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Solicitud de inscripción como votante en Florida
Parte 1 – Instrucciones

Para inscribirse en Florida debe:

- ser ciudadano estadounidense,
- ser residente en Florida,
- haber cumplido los 18 años (puede preinscribirse con 16 o 17, pero no podrá votar hasta que tenga 18).

Si ha sido condenado por cometer un delito grave o si un tribunal lo ha declarado mentalmente incapacitado en relación con su derecho al voto, no podrá inscribirse hasta que se le restituya este derecho.

Si no cumple ALGUNO de estos requisitos, no puede inscribirse

¿Alguna pregunta?

Póngase en contacto con el supervisor de elecciones de su condado:

dos.elections.myflorida.com/supervisors/

Visite la página web de la División de Elecciones de Florida:

dos.myflorida.com/elections/

DELITO PENAL: Facilitar información falsa constituye un delito grave de 3.º grado. La pena máxima en este caso es de 5,000 dólares y/o 5 años de cárcel.

REGISTRO PÚBLICO: Una vez archivada, toda la información, incluidos su número de teléfono y su dirección de correo electrónico, se convierte en registro público, salvo lo siguiente, que solo puede usarse para la inscripción de votantes: su FL DL, su FL ID o su SSN, el lugar en el que se ha inscrito para votar y si se ha negado a inscribirse o a actualizar sus datos de inscripción como votante con una organización de inscripción de votantes. Su firma puede verse pero no copiarse (sección 97.0585 de las leyes de Florida, Fla. Stat.).

Dónde inscribirse: Puede inscribirse para votar rellenando esta solicitud y presentándola en persona o enviándola por correo a cualquier oficina de un supervisor de elecciones, a una oficina en la que se expidan permisos de conducir o a una organización de inscripción de votantes (oficina de ayuda pública, centro para la vida independiente, oficina al servicio de las personas con discapacidad, biblioteca pública u oficina de reclutamiento de las fuerzas armadas) o a la División de Elecciones. Las direcciones se encuentran en la segunda página de este formulario.

Plazo de inscripción: El plazo de inscripción de votantes vence 29 días antes de cualquier elección. Puede actualizar sus datos de inscripción en cualquier momento, pero, en el caso de las elecciones primarias, los cambios de partido deben realizarse 29 días antes de dicha elección. Se le notificará si su nueva solicitud está incompleta, se ha denegado o es el duplicado de una inscripción ya realizada. Una vez que se haya inscrito se le enviará por correo postal la tarjeta de información de votante.

Requisitos de identificación: Los nuevos solicitantes deben proporcionar el número de un permiso de conducir de Florida (FL DL) o el número de su carnet de identificación de Florida (FL ID) vigente y válido. Si no tiene ninguno de los dos, deberá proporcionar los últimos cuatro dígitos de su número de la Seguridad Social (SSN). Si no tiene ninguno de estos números, marque "Ninguno". Si deja el campo y la casilla en blanco es posible que se le deniegue la nueva inscripción. Véase la sección 97.053, 6) de las leyes de Florida (Fla.Stat.).

Requisitos especiales de identificación: Si va a inscribirse por correo, no ha votado nunca en Florida y nunca se le ha expedido ninguno de los números de identificación indicados anteriormente, adjunte a su solicitud uno de los documentos siguientes o envíelo posteriormente antes de votar: 1) Una copia de un documento de identidad con su nombre y fotografía (*documentos aceptables*: pasaporte de los Estados Unidos de América, tarjeta de débito o crédito, documento de identidad del ejército, carnet de estudiante, documento de identidad de la residencia de ancianos, documento de identidad de la asociación de vecinos o documento de identidad de ayuda pública); o 2) Una copia de un documento identificativo con su nombre y la dirección en la que reside actualmente (*documentos aceptables*: factura de servicios públicos, extracto bancario, cheque del gobierno, cheque del salario u otro documento del gobierno).

El documento especial de identificación no es necesario si tiene 65 años o más, tiene una discapacidad física temporal o permanente, es miembro de los servicios uniformados activos o de la marina mercante y se encuentra de servicio fuera del país, o si su cónyuge o dependiente es miembro de los servicios uniformados o la marina mercante, o vive fuera de los Estados Unidos en la actualidad, pero cumple los requisitos para votar en Florida.

Afiliación a un partido político: Florida es un Estado con elecciones primarias cerradas. En las elecciones primarias, los votantes inscritos solo pueden votar a los candidatos del partido con el que se hayan inscrito en las votaciones en las que se muestre la afiliación del votante (*partidario*). En una elección primaria, todos los votantes inscritos, independientemente de si están afiliados a algún partido, pueden votar sobre cualquier cuestión, en las elecciones en las que no se muestre la afiliación y en las votaciones en las que un candidato no tenga oponente en las elecciones generales. Si no indica si está afiliado a un partido, se le inscribirá sin afiliación. Puede consultar una lista de los partidos políticos en la página web de la División de Elecciones: dos.myflorida.com/elections

Raza/etnia: Indicar su raza o etnicidad es opcional.

Casillas: Marque las casillas () que corresponda.

Las filas 1 a 7 y 12 deben rellenarse en caso de una nueva inscripción.



Solicitud de inscripción de votante de Florida

Parte 2 – Formulario (DS-DE #39, R1S-2.040, F.A.C.) (eff. 7/2019)

Form available online at/Formulario disponible en línea en:

registertovoteflorida.gov

Esta es: ☐ Una nueva inscripción ☐ Una actualización de registro (p. ej., dirección, nombre, afiliación a un partido, firma) ☐ Una solicitud para reemplazar la tarjeta de información de votante

1	¿Es usted ciudadano(a) de los Estados Unidos de América? <input type="checkbox"/> SÍ <input type="checkbox"/> NO		SOLO PARA USO OFICIAL	
2	<input type="checkbox"/> Afirmo que nunca he sido condenado por un delito grave. <input type="checkbox"/> En caso de que haya sido condenado por un delito grave, afirmo que mis derechos electorales han sido restaurados por la Junta de Indultos Ejecutivos. <input type="checkbox"/> Si he resultado condenado por un delito grave, afirmo que mis derechos electorales han sido restaurados en cumplimiento con el apartado 4, Artículo VI, de la Constitución del Estado, después de haber cumplido todo el plazo de mi sentencia, incluyendo el tiempo de libertad condicional o vigilada.		FVRS No:	
3	<input type="checkbox"/> Declaro que no he sido declarado mentalmente incapacitado respecto al voto o que, si lo he sido, se me ha restituido el derecho al voto.			
4	Fecha de nacim. (MM-DD-AAAA) <input type="text"/> <input type="text"/> - <input type="text"/> <input type="text"/> - <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>			
5	Núm. de permiso de conducir de Florida (FL DL) o de carné de identidad de Florida (FL ID) <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> - <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> - <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> - <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>		Si no FL DL ni FL ID, indique	Los últimos 4 dígitos del número de seguro social <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
6	Apellido	Nombres	Segundo nombre	Sufijo (Jr., Sr., I, II, etc.):
7	Dirección (residencia oficial, no apartado de correos)	Bloque/Piso	Localidad	Condado
8	Dirección postal (si es distinta a la dirección anterior)	Bloque/Piso	Localidad	Estado o país
9	Última dirección donde estuvo inscrito(a) para votar	Bloque/Piso	Localidad	Estado
10	Nombre anterior (si ha cambiado de nombre)	Sexo <input type="checkbox"/> M <input type="checkbox"/> F	Estado o país de nacimiento	Núm. de teléfono (opcional) ()
11	<input type="checkbox"/> Envíeme BOLETOS DE MUESTRA por correo electrónico si esta opción está disponible en mi condado. (Véase el aviso de registro público) Mi dirección de correo electrónico es:			
Afiliación a un partido (Marque solo uno. Si lo deja en blanco, se inscribirá sin afiliación a ningún partido). <input type="checkbox"/> Partido demócrata de Florida <input type="checkbox"/> Partido republicano de Florida <input type="checkbox"/> Sin afiliación a un partido (NPA) <input type="checkbox"/> Partido minoritario (nombre):		Raza y etnicidad (Marque solo una) <input type="checkbox"/> India americana/nativa de Alaska <input type="checkbox"/> Isleña de Asia y del Pacífico <input type="checkbox"/> Negra, <u>sin</u> origen hispano <input type="checkbox"/> Hispana <input type="checkbox"/> Blanca, <u>sin</u> origen hispano <input type="checkbox"/> Multirracial <input type="checkbox"/> Otra: _____		(Marque solo uno si corresponde) <input type="checkbox"/> Soy miembro de los servicios uniformados o la marina mercante y estoy de servicio <input type="checkbox"/> Soy cónyuge o dependiente de un miembro de los servicios uniformados o la marina mercante que está de servicio <input type="checkbox"/> Soy un ciudadano estadounidense que reside fuera de los Estados Unidos de América.
		<input type="checkbox"/> Necesitaré ayuda para votar.		<input type="checkbox"/> Desearía convertirme en trabajador electoral.
12	Juramento: Juro (o declaro) solemnemente que protegeré y defenderé la Constitución de los EE. UU. y la Constitución del Estado de Florida, que cumpla los requisitos de inscripción como elector conforme a la Constitución y a las leyes del Estado de Florida y que toda la información proporcionada en esta solicitud es verdadera.		FIRME AQUÍ 	
				Fecha

FL-SQS-19-0813-A-000020

Envíe su sobre al supervisor de elecciones de su condado (actualizado 07/2019)	Flagler -Supervisor of Elections PO Box 901 (USPS only) Bunnell, FL 32110 386-313-4170	Lake -Supervisor of Elections PO Box 457 Tavares, FL 32778 352-343-9734	Pasco -Supervisor of Elections PO Box 300 Dade City, FL 33526 800-851-8754
Alachua -Supervisor of Elections 515 North Main Street, Suite 300 Gainesville, FL 32601-3348 352-374-5252	Franklin -Supervisor of Elections 47 Ave F Apalachicola, FL 32320 850-653-9520	Lee -Supervisor of Elections 2480 Thompson St Fort Myers, FL 33901 239-533-8683	Pinellas -Supervisor of Elections 13001 Starkey Road Largo, FL 33773-1416 727-464-8683
Baker -Supervisor of Elections PO Box 505 Macclenny, FL 32063 904-259-6339	Gadsden -Supervisor of Elections PO Box 186 Quincy, FL 32353 850-627-9910	Leon -Supervisor of Elections PO Box 7357 Tallahassee, FL 32301 850-606-8683	Polk -Supervisor of Elections P.O. Box 1460 Bartow, FL 33831 863-534-5888
Bay -Supervisor of Elections 830 W. 11th Street Panama City, FL 32401 850-784-6100	Gilchrist -Supervisor of Elections 112 S. Main Street, Rm 128 Trenton, FL 32693 352-463-3194	Levy -Supervisor of Elections 421 South Court Street Bronson, FL 32621 352-486-5163	Putnam -Supervisor of Elections 2509 Crill Ave, Ste 900 Palatka, FL 32177 (386) 329-0224
Bradford -Supervisor of Elections PO Box 58 Starke, FL 32091 904-966-6266	Glades -Supervisor of Elections PO Box 668 Moore Haven, FL 33471 863-946-6005	Liberty -Supervisor of Elections Post Office Box 597 Bristol, FL 32321 (850) 643-5226	Santa Rosa -Supervisor of Elections 6495 Caroline Street, Suite F Milton, FL 32570 (850) 983-1900
Brevard -Supervisor of Elections 2725 Judge Fran Jamieson Way Melbourne, FL 32940 (321) 690-6833	Gulf -Supervisor of Elections 401 Long Avenue Port St. Joe, FL 32456 850-229-6117	Madison -Supervisor of Elections 239 SW Pinckney St. Madison Madison, FL 32340 (850) 973-6507	Sarasota -Supervisor of Elections 2001 Adams Lane Sarasota, FL 34236 941-861-8600
Broward -Supervisor of Elections PO Box 029001 Ft. Lauderdale, FL 33302 954-357-7050	Hamilton -Supervisor of Elections 1153 US Hwy. 41 NW, Ste. 1 Jasper, FL 32052 386-792-1426	Manatee -Supervisor of Elections PO Box 1000 Bradenton, FL 342026-1000 941-741-3823	Seminole -Supervisor of Elections P.O. Box 1479 Sanford, FL 32772-1479 407.585.8683
Calhoun -Supervisor of Elections 20859 Central Ave. East, Rm 117Blountstown, FL 32424 850-674-8568	Hardee -Supervisor of Elections 311 North 6th Ave. Wauchula, FL 33873 863-773-6061	Marion -Supervisor of Elections PO Box 289 Ocala, FL 34478-0289 (352) 620-3290	St. Johns -Supervisor of Elections 4455 Avenue A, Suite 101 St. Augustine, FL 32095 904-823-2238
Charlotte -Supervisor of Elections 226 Taylor St., Unit 120 Punta Gorda, FL 33950 (941) 833-5400	Hendry -Supervisor of Elections P O Box 174 LaBelle, FL 33975-0174 863.675.5230	Martin -Supervisor of Elections P. O. Box 1257 Stuart, FL 34991 772-288-5637	St. Lucie -Supervisor of Elections 4132 Okeechobee Road Fort Pierce, FL 34947 772-462-1500
Citrus -Supervisor of Elections 120 North Apopka Ave. Inverness, FL 34450 352-341-6740	Hernando -Supervisor of Elections 20 N. Main St., Rm 165 Brooksville, FL 34601 (352)-754-4125	Miami-Dade -Supervisor of Elections 2700 NW 87th Ave Miami, FL 33172 305-499-8363	Sumter -Supervisor of Elections 7375 Powell Road, Suite 125 Wildwood, FL 34785 352-569-1540
Clay -Supervisor of Elections PO Box 337 Green Cove, FL 32043 904-269-6350	Highlands -Supervisor of Elections 580 S. Commerce Ave, Rm A201 Sebring, FL 33870 863-402-6655	Monroe -Supervisor of Elections 530 Whitehead St #101 Key West, FL 33040-6577 (305) 292-3416	Suwanee -Supervisor of Elections 220 Pine Ave., SW., Live Oak, FL 32064 386-362-2616
Collier -Supervisor of Elections 3750 Enterprise Avenue Naples, FL 34104 239-252-8683	Hillsborough -Supervisor of Elections 2514 North Falkenburg Rd. Tampa, FL 33619 813-744-5900	Nassau -Supervisor of Elections 96135 Nassau Place, Suite 3 Yulee, Florida 32097 904.491.7500	Taylor -Supervisor of Elections P O Box 1060 Perry, FL 32348 850-838-3515
Columbia -Supervisor of Elections 971 West Duval St., Suite 102 Lake City, FL 32055 386-758-1026	Holmes -Supervisor of Elections 201 N. Oklahoma St., Ste. 102 Bonifay, FL 32425 850-547-1107	Okaloosa -Supervisor of Elections 302 North Wilson St., Suite 102 Crestview, FL 32536 850-689-5600	Union -Supervisor of Elections 175 West Main St. Lake Butler, FL 32054 386-496-2236
Desoto -Supervisor of Elections PO Box 89 Arcadia, FL 34265 863 993-4871	Indian River -Supervisor of Elections 4375 43rd Avenue Vero Beach, FL 32967 772-226-3440	Okeechobee -Supervisor of Elections 304 NW 2nd Street, Rm 144 Okeechobee, FL 34972 (863) 763-4014	Volusia -Supervisor of Elections 125 W. New York Ave. DeLand, FL 32720 386-736-5930
Dixie -Supervisor of Elections PO Box 2057 Cross City, FL 32628 352-498-1216	Jackson -Supervisor of Elections P O Box 6046 Marianna, FL 32447 850-482-9652	Orange -Supervisor of Elections P.O. Box 562001 Orlando, FL 32856-2001 407-836-2070	Wakulla -Supervisor of Elections PO Box 305 Crawfordville, FL 32326 850-926-7575
Duval -Supervisor of Elections 105 East Monroe St. Jacksonville, FL 32202 904-630-1414	Jefferson -Supervisor of Elections 435 W. Walnut St. Monticello, FL 32344 850-997-3348	Osceola -Supervisor of Elections 2509 E. Irlo Bronson Memorial Hwy Kissimmee, FL 34744 407-742-6000	Walton -Supervisor of Elections 571 US Hwy 90 East DeFuniak Springs, Florida 32433 (850) 892-8112
Escambia -Supervisor of Elections Post Office Box 12601 Pensacola, FL 32591 850-595-3900	Lafayette -Supervisor of Elections PO Box 76 Mayo, FL 32066 (386) 294-1261	Palm Beach -Supervisor of Elections PO Box 22309 West Palm Beach, FL 33416-2309 561-656-6200	Washington -Supervisor of Elections 1331 South BLVD, Suite 900 Chipley, FL 32428 850-638-6230

Solicitud de inscripción como votante en Florida

Parte 1 – Instrucciones

Para inscribirse en Florida debe:

- ser ciudadano estadounidense,
- ser residente en Florida,
- haber cumplido los 18 años (puede preinscribirse con 16 o 17, pero no podrá votar hasta que tenga 18).

Si ha sido condenado por cometer un delito grave o si un tribunal lo ha declarado mentalmente incapacitado en relación con su derecho al voto, no podrá inscribirse hasta que se le restituya este derecho.

Si no cumple **ALGUNO** de estos requisitos, no puede inscribirse

¿Alguna pregunta?

Póngase en contacto con el supervisor de elecciones de su condado:

dos.elections.myflorida.com/supervisors/

Visite la página web de la División de Elecciones de Florida:

dos.myflorida.com/elections/

DELITO PENAL: Facilitar información falsa constituye un delito grave de 3.º grado. La pena máxima en este caso es de 5,000 dólares y/o 5 años de cárcel.

REGISTRO PÚBLICO: Una vez archivada, toda la información, incluidos su número de teléfono y su dirección de correo electrónico, se convierte en registro público, salvo lo siguiente, que solo puede usarse para la inscripción de votantes: su FL DL, su FL ID o su SSN, el lugar en el que se ha inscrito para votar y si se ha negado a inscribirse o a actualizar sus datos de inscripción como votante con una organización de inscripción de votantes. Su firma puede verse pero no copiarse (sección 97.0585 de las leyes de Florida, Fla. Stat.).

Dónde inscribirse: Puede inscribirse para votar rellenando esta solicitud y presentándola en persona o enviándola por correo a cualquier oficina de un supervisor de elecciones, a una oficina en la que se expidan permisos de conducir o a una organización de inscripción de votantes (oficina de ayuda pública, centro para la vida independiente, oficina al servicio de las personas con discapacidad, biblioteca pública u oficina de reclutamiento de las fuerzas armadas) o a la División de Elecciones. Las direcciones se encuentran en la segunda página de este formulario.

Plazo de inscripción: El plazo de inscripción de votantes vence 29 días antes de cualquier elección. Puede actualizar sus datos de inscripción en cualquier momento, pero, en el caso de las elecciones primarias, los cambios de partido deben realizarse 29 días antes de dicha elección. Se le notificará si su nueva solicitud está incompleta, se ha denegado o es el duplicado de una inscripción ya realizada. Una vez que se haya inscrito se le enviará por correo postal la tarjeta de información de votante.

Requisitos de identificación: Los nuevos solicitantes deben proporcionar el número de un permiso de conducir de Florida (FL DL) o el número de su carnet de identificación de Florida (FL ID) vigente y válido. Si no tiene ninguno de los dos, deberá proporcionar los últimos cuatro dígitos de su número de la Seguridad Social (SSN). Si no tiene ninguno de estos números, marque "Ninguno". Si deja el campo y la casilla en blanco es posible que se le deniegue la nueva inscripción. Véase la sección 97.053, 6) de las leyes de Florida (Fla.Stat.).

Requisitos especiales de identificación: Si va a inscribirse por correo, no ha votado nunca en Florida y nunca se le ha expedido ninguno de los números de identificación indicados anteriormente, adjunte a su solicitud uno de los documentos siguientes o envíelo posteriormente antes de votar: 1) Una copia de un documento de identidad con su nombre y fotografía (*documentos aceptables*: pasaporte de los Estados Unidos de América, tarjeta de débito o crédito, documento de identidad del ejército, carnet de estudiante, documento de identidad de la residencia de ancianos, documento de identidad de la asociación de vecinos o documento de identidad de ayuda pública); o 2) Una copia de un documento identificativo con su nombre y la dirección en la que reside actualmente (*documentos aceptables*: factura de servicios públicos, extracto bancario, cheque del gobierno, cheque del salario u otro documento del gobierno).

El documento especial de identificación no es necesario si tiene 65 años o más, tiene una discapacidad física temporal o permanente, es miembro de los servicios uniformados activos o de la marina mercante y se encuentra de servicio fuera del país, o si su cónyuge o dependiente es miembro de los servicios uniformados o la marina mercante, o vive fuera de los Estados Unidos en la actualidad, pero cumple los requisitos para votar en Florida.

Afiliación a un partido político: Florida es un Estado con elecciones primarias cerradas. En las elecciones primarias, los votantes inscritos solo pueden votar a los candidatos del partido con el que se hayan inscrito en las votaciones en las que se muestre la afiliación del votante (*partidario*). En una elección primaria, todos los votantes inscritos, independientemente de si están afiliados a algún partido, pueden votar sobre cualquier cuestión, en las elecciones en las que no se muestre la afiliación y en las votaciones en las que un candidato no tenga oponente en las elecciones generales. Si no indica si está afiliado a un partido, se le inscribirá sin afiliación. Puede consultar una lista de los partidos políticos en la página web de la División de Elecciones: dos.myflorida.com/elections

Raza/etnia: Indicar su raza o etnicidad es opcional.

Casillas: Marque las casillas () que corresponda.

Las filas 1 a 7 y 12 deben rellenarse en caso de una nueva inscripción.



Solicitud de inscripción de votante de Florida

Parte 2 – Formulario (DS-DE #39, R1S-2.040, F.A.C.) (eff. 7/2019)

Form available online at/Formulario disponible en línea en:

registertovoteflorida.gov

Esta es: ☐ Una nueva inscripción ☐ Una actualización de registro (p. ej., dirección, nombre, afiliación a un partido, firma) ☐ Una solicitud para reemplazar la tarjeta de información de votante

1	¿Es usted ciudadano(a) de los Estados Unidos de América? <input type="checkbox"/> SÍ <input type="checkbox"/> NO				SOLO PARA USO OFICIAL	
2	<input type="checkbox"/> Afirmo que nunca he sido condenado por un delito grave. <input type="checkbox"/> En caso de que haya sido condenado por un delito grave, afirmo que mis derechos electorales han sido restaurados por la Junta de Indultos Ejecutivos. <input type="checkbox"/> Si he resultado condenado por un delito grave, afirmo que mis derechos electorales han sido restaurados en cumplimiento con el apartado 4, Artículo VI, de la Constitución del Estado, después de haber cumplido todo el plazo de mi sentencia, incluyendo el tiempo de libertad condicional o vigilada.					
3	<input type="checkbox"/> Declaro que no he sido declarado mentalmente incapacitado respecto al voto o que, si lo he sido, se me ha restituido el derecho al voto.					
4	Fecha de nacim. (MM-DD-AAAA) <input type="text"/> <input type="text"/> - <input type="text"/> <input type="text"/> - <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>					
5	Núm. de permiso de conducir de Florida (FL DL) o de carné de identidad de Florida (FL ID)				Si no FL DL ni FL ID, indique	Los últimos 4 dígitos del número de seguro social
6	Apellido		Nombres		Segundo nombre	Sufijo (Jr., Sr., I, II, etc.):
7	Dirección (residencia oficial, no apartado de correos)		Bloque/Piso	Localidad	Condado	Código postal
8	Dirección postal (si es distinta a la dirección anterior)		Bloque/Piso	Localidad	Estado o país	Código postal
9	Última dirección donde estuvo inscrito(a) para votar		Bloque/Piso	Localidad	Estado	Código postal
10	Nombre anterior (si ha cambiado de nombre)		Sexo <input type="checkbox"/> M <input type="checkbox"/> F	Estado o país de nacimiento		Núm. de teléfono (opcional) ()
11	<input type="checkbox"/> Envieme BOLETOS DE MUESTRA por correo electrónico si esta opción está disponible en mi condado. (Véase el aviso de registro público) Mi dirección de correo electrónico es:					
Afiliación a un partido (Marque solo uno. Si lo deja en blanco, se inscribirá sin afiliación a ningún partido). <input type="checkbox"/> Partido demócrata de Florida <input type="checkbox"/> Partido republicano de Florida <input type="checkbox"/> Sin afiliación a un partido (NPA) <input type="checkbox"/> Partido minoritario (nombre): _____		Raza y etnicidad (Marque solo una) <input type="checkbox"/> India americana/nativa de Alaska <input type="checkbox"/> Isleña de Asia y del Pacífico <input type="checkbox"/> Negra, <u>sin</u> origen hispano <input type="checkbox"/> Hispana <input type="checkbox"/> Blanca, <u>sin</u> origen hispano <input type="checkbox"/> Multirracial <input type="checkbox"/> Otra: _____		(Marque solo uno si corresponde) <input type="checkbox"/> Soy miembro de los servicios uniformados o la marina mercante y estoy de servicio <input type="checkbox"/> Soy cónyuge o dependiente de un miembro de los servicios uniformados o la marina mercante que está de servicio <input type="checkbox"/> Soy un ciudadano estadounidense que reside fuera de los Estados Unidos de América.		<input type="checkbox"/> Necesitaré ayuda para votar. <input type="checkbox"/> Desearía convertirme en trabajador electoral.
12	Juramento: Juro (o declaro) solemnemente que protegeré y defenderé la Constitución de los EE. UU. y la Constitución del Estado de Florida, que cumpla los requisitos de inscripción como elector conforme a la Constitución y a las leyes del Estado de Florida y que toda la información proporcionada en esta solicitud es verdadera.			FIRME AQUÍ 		Fecha

FL-SQS-19-0813-A-000022

Envíe su sobre al supervisor de elecciones de su condado (actualizado 07/2019)	Flagler -Supervisor of Elections PO Box 901 (USPS only) Bunnell, FL 32110 386-313-4170	Lake -Supervisor of Elections PO Box 457 Tavares, FL 32778 352-343-9734	Pasco -Supervisor of Elections PO Box 300 Dade City, FL 33526 800-851-8754
Alachua -Supervisor of Elections 515 North Main Street, Suite 300 Gainesville, FL 32601-3348 352-374-5252	Franklin -Supervisor of Elections 47 Ave F Apalachicola, FL 32320 850-653-9520	Lee -Supervisor of Elections 2480 Thompson St Fort Myers, FL 33901 239-533-8683	Pinellas -Supervisor of Elections 13001 Starkey Road Largo, FL 33773-1416 727-464-8683
Baker -Supervisor of Elections PO Box 505 Macclenny, FL 32063 904-259-6339	Gadsden -Supervisor of Elections PO Box 186 Quincy, FL 32353 850-627-9910	Leon -Supervisor of Elections PO Box 7357 Tallahassee, FL 32301 850-606-8683	Polk -Supervisor of Elections P.O. Box 1460 Bartow, FL 33831 863-534-5888
Bay -Supervisor of Elections 830 W. 11th Street Panama City, FL 32401 850-784-6100	Gilchrist -Supervisor of Elections 112 S. Main Street, Rm 128 Trenton, FL 32693 352-463-3194	Levy -Supervisor of Elections 421 South Court Street Bronson, FL 32621 352-486-5163	Putnam -Supervisor of Elections 2509 Crill Ave, Ste 900 Palatka, FL 32177 (386) 329-0224
Bradford -Supervisor of Elections PO Box 58 Starke, FL 32091 904-966-6266	Glades -Supervisor of Elections PO Box 668 Moore Haven, FL 33471 863-946-6005	Liberty -Supervisor of Elections Post Office Box 597 Bristol, FL 32321 (850) 643-5226	Santa Rosa -Supervisor of Elections 6495 Caroline Street, Suite F Milton, FL 32570 (850) 983-1900
Brevard -Supervisor of Elections 2725 Judge Fran Jamieson Way Melbourne, FL 32940 (321) 690-6833	Gulf -Supervisor of Elections 401 Long Avenue Port St. Joe, FL 32456 850-229-6117	Madison -Supervisor of Elections 239 SW Pinckney St. Madison Madison, FL 32340 (850) 973-6507	Sarasota -Supervisor of Elections 2001 Adams Lane Sarasota, FL 34236 941-861-8600
Broward -Supervisor of Elections PO Box 029001 Ft. Lauderdale, FL 33302 954-357-7050	Hamilton -Supervisor of Elections 1153 US Hwy. 41 NW, Ste. 1 Jasper, FL 32052 386-792-1426	Manatee -Supervisor of Elections PO Box 1000 Bradenton, FL 342026-1000 941-741-3823	Seminole -Supervisor of Elections P.O. Box 1479 Sanford, FL 32772-1479 407.585.8683
Calhoun -Supervisor of Elections 20859 Central Ave. East, Rm 117Blountstown, FL 32424 850-674-8568	Hardee -Supervisor of Elections 311 North 6th Ave. Wauchula, FL 33873 863-773-6061	Marion -Supervisor of Elections PO Box 289 Ocala, FL 34478-0289 (352) 620-3290	St. Johns -Supervisor of Elections 4455 Avenue A, Suite 101 St. Augustine, FL 32095 904-823-2238
Charlotte -Supervisor of Elections 226 Taylor St., Unit 120 Punta Gorda, FL 33950 (941) 833-5400	Hendry -Supervisor of Elections P O Box 174 LaBelle, FL 33975-0174 863.675.5230	Martin -Supervisor of Elections P. O. Box 1257 Stuart, FL 34991 772-288-5637	St. Lucie -Supervisor of Elections 4132 Okeechobee Road Fort Pierce, FL 34947 772-462-1500
Citrus -Supervisor of Elections 120 North Apopka Ave. Inverness, FL 34450 352-341-6740	Hernando -Supervisor of Elections 20 N. Main St., Rm 165 Brooksville, FL 34601 (352)-754-4125	Miami-Dade -Supervisor of Elections 2700 NW 87th Ave Miami, FL 33172 305-499-8363	Sumter -Supervisor of Elections 7375 Powell Road, Suite 125 Wildwood, FL 34785 352-569-1540
Clay -Supervisor of Elections PO Box 337 Green Cove, FL 32043 904-269-6350	Highlands -Supervisor of Elections 580 S. Commerce Ave, Rm A201 Sebring, FL 33870 863-402-6655	Monroe -Supervisor of Elections 530 Whitehead St #101 Key West, FL 33040-6577 (305) 292-3416	Suwanee -Supervisor of Elections 220 Pine Ave., SW., Live Oak, FL 32064 386-362-2616
Collier -Supervisor of Elections 3750 Enterprise Avenue Naples, FL 34104 239-252-8683	Hillsborough -Supervisor of Elections 2514 North Falkenburg Rd. Tampa, FL 33619 813-744-5900	Nassau -Supervisor of Elections 96135 Nassau Place, Suite 3 Yulee, Florida 32097 904.491.7500	Taylor -Supervisor of Elections P O Box 1060 Perry, FL 32348 850-838-3515
Columbia -Supervisor of Elections 971 West Duval St., Suite 102 Lake City, FL 32055 386-758-1026	Holmes -Supervisor of Elections 201 N. Oklahoma St., Ste. 102 Bonifay, FL 32425 850-547-1107	Okaloosa -Supervisor of Elections 302 North Wilson St., Suite 102 Crestview, FL 32536 850-689-5600	Union -Supervisor of Elections 175 West Main St. Lake Butler, FL 32054 386-496-2236
Desoto -Supervisor of Elections PO Box 89 Arcadia, FL 34265 863 993-4871	Indian River -Supervisor of Elections 4375 43rd Avenue Vero Beach, FL 32967 772-226-3440	Okeechobee -Supervisor of Elections 304 NW 2nd Street, Rm 144 Okeechobee, FL 34972 (863) 763-4014	Volusia -Supervisor of Elections 125 W. New York Ave. DeLand, FL 32720 386-736-5930
Dixie -Supervisor of Elections PO Box 2057 Cross City, FL 32628 352-498-1216	Jackson -Supervisor of Elections P O Box 6046 Marianna, FL 32447 850-482-9652	Orange -Supervisor of Elections P.O. Box 562001 Orlando, FL 32856-2001 407-836-2070	Wakulla -Supervisor of Elections PO Box 305 Crawfordville, FL 32326 850-926-7575
Duval -Supervisor of Elections 105 East Monroe St. Jacksonville, FL 32202 904-630-1414	Jefferson -Supervisor of Elections 435 W. Walnut St. Monticello, FL 32344 850-997-3348	Osceola -Supervisor of Elections 2509 E. Irlo Bronson Memorial Hwy Kissimmee, FL 34744 407-742-6000	Walton -Supervisor of Elections 571 US Hwy 90 East DeFuniak Springs, Florida 32433 (850) 892-8112
Escambia -Supervisor of Elections Post Office Box 12601 Pensacola, FL 32591 850-595-3900	Lafayette -Supervisor of Elections PO Box 76 Mayo, FL 32066 (386) 294-1261	Palm Beach -Supervisor of Elections PO Box 22309 West Palm Beach, FL 33416-2309 561-656-6200	Washington -Supervisor of Elections 1331 South BLVD, Suite 900 Chipley, FL 32428 850-638-6230

From: Matthews, Maria I. Maria.Matthews@DOS.MyFlorida.com

Subject: Florida Voter Registration Application/OVR

Date: July 2, 2019 at 11:28 AM

To: SOEList FVRSSOE@dos.myflorida.com, SOEStaffContacts SOEStaffContacts@dos.myflorida.com

Cc: Brown, Toshia Toshia.Brown@DOS.MyFlorida.com, Marconnet, Amber Amber.Marconnet@DOS.MyFlorida.com, Mosca, Alexander N. Alexander.Mosca@DOS.MyFlorida.com



Dear Supervisors and staff,

Governor Ron DeSantis signed CS/SB 7066 into law on June 28, 2019 which addressed elections administration including list maintenance as it specifically relates to Constitutional Amendment 4. See [Chapter 2019-162, Laws of Florida](#).

Please be advised the online voter registration system and the statewide voter registration form (English and Spanish attached) will now reflect the three new statements regarding eligibility based on felony status. The final fillable English and Spanish forms will be available on the Division's website under Forms later today. Prior voter registration applications will still be acceptable. Please note for the statewide voter registration form, a person who checks one or more of the felony statement checkboxes is eligible as to that field.

As in the past, we plan to provide a memo outlining all the key provisions of election-related laws and providing clarification as needed. We appreciate your patience as these changes occur.

Respectfully,

Maria Matthews, Esq.
Division of Elections, Director
Florida Department of State
500 S. Bronough Street
Tallahassee, Florida 32399
850.245.6520

Maria.matthews@dos.myflorida.com

This response is provided for reference only and does not constitute legal advice or representation. As applied to a particular set of facts or circumstances, interested parties should refer to the Florida Statutes and applicable case law, and/or consult a private attorney before drawing any legal conclusions or relying upon the information provided.

Please note: Florida has a broad public records law. Written communications to or from state officials regarding state business constitute public records and are available to the public and media upon request unless the information is subject to a specific statutory exemption. Therefore, your e-mail message may be subject to public disclosure.



DS-DE 39 ENG
FVRA F...19.pdf



DS-DE 39 SPN
FVRA F...19.pdf

Swain, Margaret A.

From: Marconnet, Amber
Sent: Tuesday, June 11, 2019 1:37 PM
To: Brown, Toshia; Modrow, Janet; Schlorholtz, Erik; Winchester, Jon; Wilcox, Wesley; Elias, Sue; Fowler, Wren; Perkins, Mindy; Darter, Jeff; Williams, Terry; Matthews, Maria I.; Brown, George; Maynor, Walter S. "Scott"; Giles, Teri M.; Acharya, Lavanya B.; Vaughn, Martin L.; Anderson, Artesa E.; Paul Stump; Fitz-Patrick, Christie (Burrus)
Subject: FVRS IT Support Conference Call - 6/12/2019
Attachments: ITSupportMeeting20190612.docx; ITSupportMeeting20190529.docx

This is your reminder for tomorrow's FVRS IT Support Conference Call at 2:30 p.m.

Call Number: 1.888.585.9008
Conference Room Number: 657-123-431

Thank you,

Amber Marconnet
Sr. Management Analyst Supervisor
Division of Elections, Bureau of Voter Registration Services
R.A. Gray Building, Room 316
500 S. Bronough Street
Tallahassee, Florida 32399
850.245.6224

This email contains information that is confidential and exempt from public disclosure under the Florida Public Records law.

This response is provided for reference only and does not constitute legal advice or representation. As applied to a particular set of facts or circumstances, interested parties should refer to the Florida Statutes and applicable case law, and/or consult a private attorney before drawing any legal conclusions or relying upon the information provided.

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FVRS IT Support Meeting (6/12/19 2:30 – 3:30 Pm)

AGENDA

1. Review Meeting Notes from 5/29/19
2. HB 5 – Initiative Petition Circulators
3. Voter Application Changes
4. Amendment 4 - Felon processing
 - a. Local Matches upload to FVRS
5. Open Floor

Rule Revisions

Agenda Items on Hold

1. SSN9 update
2. Multiple application processing – On hold till 2021
 - a. Shema and transaction changes
 - b. Review documentation updated 1/22/19 (Pending Update)
3. Incomplete Removal – On hold due to litigation
4. IM01 connection issue update
5. Scanned application NT04 transaction modification (in pilot 12/17/18)
 - a. Testing completed by VR and Jon.
 - b. Pending feedback from Sue
6. FTP upgrade in Pilot
 - a. Feedback from Vendors (HSMV scanned apps)
 - b. Orange and VR getting connection error – tcp/ip reset
 - c. Will upgrade require new key pair – no, the same key pair can be kept.
7. ERIC implementation
 - a. New Death Match code
 - b. Notice to eligible non-registered voters
 - c. Moved out of State
 - d. Duplicates
 - e. HSMV address more recent

Participants:

Dept. of State	Here	Supervisor's Office	Here	FVRS IT Support	Here
Maria Matthews		Sup. Wilcox (MRN)		Jon Winchester	
Janet Modrow		Sue Elias (ORA)		VR - Wren Fowler	
Toshia Brown		Terry Williams (SAR)		VR - Erik Schlorholtz	
Amber Marconnet		Jeff Darter (PAL)		VR – Paul Stump	
				VR – Jaime	
Teri Giles				VR – Patrick Tully	
Lavanya Acharya				VR – Erica Lockwood	
Martin Vaughn					
Artesa Anderson					

Meeting Notes:

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FVRS IT Support Meeting (6/12/19 2:30 – 3:30 Pm)

5. Open Floor

Action Item Log Pending:

Created	Action Detail	Status
7/25/18 HIGH	Upgrade FTP OS <ul style="list-style-type: none"> Pilot Testing - white list vendor IPs Get NW FTP server IP: DOS network team is creating a new URL [REDACTED] to point to the 2012 FTP server in NW data center [REDACTED] Create new Key Pairs 	<ul style="list-style-type: none"> Vendors have credentials and are testing.
10/24/18 HIGH	ERIC <ul style="list-style-type: none"> Ineligibility matches (death, felon, out of state) 	<ul style="list-style-type: none">
3/28/18 HIGH	Felon Processing per Amendment 4	<ul style="list-style-type: none">
10/3/18 Medium	IQ08 modifications: <ul style="list-style-type: none"> Set limit based on the max number of rows returned to 400 Perform character count after normalization (pushed to production) 	<ul style="list-style-type: none">
3/28/18	Removal of Incomplete and Unverified Application <ul style="list-style-type: none"> a. Vendor/County feedback on spreadsheets 	<ul style="list-style-type: none"> On hold due to litigation
10/24/18	HSMV Monthly file <ul style="list-style-type: none"> HSMV Monthly file: Death, Declines and Moves) Dependent on HSMV modifications to file 	<ul style="list-style-type: none">
9/5/18	IQ11 (Pull OVR Print Info) available in Prod	<ul style="list-style-type: none"> Jon implemented Sue – VR –
12/13/17 LOW	Handling multiple application and out of sequence submittals	<ul style="list-style-type: none"> Requirement underway 2019 implementation
3/28/18	IT Support Modification Requests <ol style="list-style-type: none"> Creating a new transaction to update the residential address and precinct fields. (3/28/18) <ul style="list-style-type: none"> a. Sue – high; Jon – NA; VR- Low Compress the SY02 files (4/4/18) <ul style="list-style-type: none"> a. Sue – high; Jon – NA; VR- Low Mimic HSMV verification in pilot and training for test data entry (9/19/18) <ul style="list-style-type: none"> a. Sue – medium; Jon – high; VR- high 	<ul style="list-style-type: none"> Mimic HSMV verification in pilot completed Dec 2018
		<ul style="list-style-type: none">

Action Item Log Completed:

Created	Action Detail	Status
2/21/18	What text coding is used to create the hash? UTF8?	<ul style="list-style-type: none"> Completed 2/28/18

FVRS IT Support Meeting (6/12/19 2:30 – 3:30 Pm)

2/7/18	Recommend mailing and former city in OVR be limited to 25 characters. This will prevent users from putting the city, state and zip in the field. This is critical for former address because the out of state notices are based on the state code.	<ul style="list-style-type: none"> Submitted to OVR change control 2/14/18
1/31/18	Vendors to look at field size in local database	<ul style="list-style-type: none"> Completed 2/7/18
1/24/18	Create process matrix for DMV scanned applications	<ul style="list-style-type: none"> 1/31/18 completed
1/24/18	Create SA01 transaction documentation	<ul style="list-style-type: none"> 1/31/18 completed
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11/15/17	RG01 vs RG05 usage by Vendors	<ul style="list-style-type: none"> Discussed 12/13
11/8/17	Check with Maria regarding reporting voter contact for VbM requests via the DT01 transaction to update the last activity date.	<ul style="list-style-type: none"> Completed 11/13 DT01 is sufficient to record the last activity date to any type of voter contact
10/30/17	Check with Maria regarding voter contact for VbM requests	<ul style="list-style-type: none"> Completed 10/31 Yes as a general type Code: VBMREQ
10/16/17	Set up meeting with HSMV to discuss having the opt-out applications culled out so the images are not sent but the information is put into the monthly declination file.	<ul style="list-style-type: none"> 10/17 JM sent email to Desi at HSMV. 11/7 – Meeting set for 11/15 1:00 – 2:00 pm
3/7/18	Vendors to research use of DT01	<ul style="list-style-type: none"> 3/14/18 Sue & Jon reported it's used to fix date errors.
3/28/18	Provide voter ID's to vendors for Removed voters (due to list maintenance) with active applications	<ul style="list-style-type: none"> Completed 4/4/18
June 2018	Create a project plan / timeline for testing and implementing Websphere replacement and scanned application.	<ul style="list-style-type: none"> 10/17 JM informed management of request. Migration completed June 2018
2/7/18	Handling OVR applications missing data fields <ul style="list-style-type: none"> Merging records versus matches to existing voters Vendor automation of process? Procedural direction via rule? 	<ul style="list-style-type: none"> Sue: Merging is handled programmatically but matched records are a manual process. AI – Jon and VR will research to see how their software handles this. All agreed that this is an SOE item – 2/13/19.
		<ul style="list-style-type: none">

SUPPORTING INFORMATION

1. HSMV mail-in counts (Action Item from 10/9 meeting)

OfficeX06	Renewal
CY 2010	228,187

FVRS IT Support Meeting (6/12/19 2:30 – 3:30 Pm)

CY 2011	209,724
CY 2012	196,757
CY 2013	156,405
CY 2014	95,171
CY 2015	13,452
CY 2016	45,901
CY 20171015	101,988

2. Code Table Updates (established 1/31/18; update 4/21/18)

Code_Type	Code_Value	Description
NTC	NSAI	Scanned Application Image Notification
ERR	230	Invalid Scan Status Code
SAS	BADIMG	Image not clear – cannot process
SAS	NOAPP	No application provided and no address update
SAS	DUPAPP	Duplicate application – Sent Signature Update
SAS	NOCHG	Incomplete with No Data Change
SAS	ADDRCHG	Incomplete with Address change – send verification letter
SAS	OBSOLETE	Subsequent application processed after postmark date

3. HSMV Returned mail-in applications (4/18/18)

2018	Renewals Returned	Voter Application	Percent
January	13,130	1,739	13.24%
February	10,484	1,279	12.20%
March	12,235	1,568	12.81%

4. Verifications

Error	New Description
610	Unverified: You must provide DL if you have one
611	Unverified: DL provided was incorrect
612	Unverified: SSN provided was not validated

Application Scenario	HSMV Found/Verified	HSMV NOT Found/Verified
DL, SSN and 'None' are blank This is considered incomplete application and NOT sent to DHSMV. The RG01 process sets these to <i>INC</i> with the error code of 609 (incomplete) .	NA	NA
No DL or SSN but 'None' Checked This is considered a complete application but for verification. (s. 97.053(6), Fla. Stat.)	unverified – 610 (personal proof required)	made active
DL Supplied This is considered a complete application but for verification. (s. 97.053(6), Fla. Stat.)	made active	unverified – 611 (personal proof required)
SSN Supplied	made active	unverified – 612

This is considered a complete application but for verification. (s. 97.053(6), Fla. Stat.)		(personal proof required)
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5. Mock Verification Processing

- a. Processing will be automated via a scheduled job.
- b. Processing will include setting a maximum of 2 records per county to unverified using the criteria below. If you do not want any unverified records set, then the DL and SSN must both be supplied.
 - i. 610 both SSN and DL are null and 'None' is checked.
 - ii. 611 – SSN is blank and DL provided.
 - iii. 612 – SSN is provided and DL is blank.
- c. The unverified records can be worked (update data) locally and the records will go back through the Mock Verification and set to Active.

FVRS IT Support Meeting (5/29/19 2:30 – 3:30 Pm)

AGENDA

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2. HB 5 – Initiative Petition Circulators
3. Amendment 4 - Felon processing
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4. Open Floor

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				VR – Jaime	
Teri Giles				VR – Patrick Tully	
Lavanya Acharya				VR – Erica Lockwood	
Martin Vaughn					
Artesa Anderson	Yes				

Meeting Notes:

1. Review Meeting Notes from 5/15/19 – no changes requested
2. HB 5 – Initiative Petition Circulators
 - a. Scanning is not currently done
 - b. Automating the process is challenging due to misfiled petition which would require the hardcopy to be pulled.

FVRS IT Support Meeting (5/29/19 2:30 – 3:30 Pm)

- c. One goal is to make the petition form OCR friendly
3. Amendment 4 - Felon processing
 - a. Uploading local matches to FVRS is desirable and the sooner the better.
 - b. Modernization will focus on processing at the case number. If the felon isn't an inmate or under supervision and the charge isn't murder or sexual offense, then all felon cases must be researched.
4. Open Floor
 - a. Eric is on hold currently; it's not closed.
 - b. When will the next Training Refresh occur? VR will suggest a timeframe.

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1/24/18	Create process matrix for DMV scanned applications	• 1/31/18 completed
1/24/18	Create SA01 transaction documentation	• 1/31/18 completed
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11/15/17	RG01 vs RG05 usage by Vendors	• Discussed 12/13
11/8/17	Check with Maria regarding reporting voter contact for VbM requests via the DT01 transaction to update the last activity date.	• Completed 11/13 • DT01 is sufficient to record the last activity date to any type of voter contact
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3. HSMV Returned mail-in applications (4/18/18)

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Error	New Description
610	Unverified: You must provide DL if you have one
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Application Scenario	HSMV Found/Verified	HSMV NOT Found/Verified
DL, SSN and 'None' are blank This is considered incomplete application and NOT sent to DHSMV. The RG01 process sets these to <i>INC</i> with the error code of 609 (incomplete) .	NA	NA

FVRS IT Support Meeting (5/29/19 2:30 – 3:30 Pm)

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- c. The unverified records can be worked (update data) locally and the records will go back through the Mock Verification and set to Active.

From: Brown, Toshia Toshia.Brown@DOS.MyFlorida.com 
Subject: FVRS IT Support Conference Call Meeting
Date: June 27, 2019 at 1:58 PM



To: DOEConferenceRoomCalendar DOEConferenceRoomCalendar@DOS.MyFlorida.com, Modrow, Janet Janet.Modrow@DOS.MyFlorida.com, Marconnet, Amber Amber.Marconnet@DOS.MyFlorida.com, Schlorholtz, Erik eschlorholtz@vrsystems.com, Winchester, Jon Jon@logicworks.cc, Wilcox, Wesley wwilcox@votemarion.com, Elias, Sue sue.elias@ocfelections.com, Fowler, Wren wfowler@vrsystems.com, Perkins, Mindy mperkins@vrsystems.org, Darter, Jeff jeff@pbcelections.org, Williams, Terry TWilliams@SarasotaVotes.com, Matthews, Maria I. Maria.Matthews@DOS.MyFlorida.com, Brown, George George.Brown@dos.myflorida.com, Maynor, Walter S. Scott scott.maynor@dos.myflorida.com, Giles, Teri M. Teri.Giles@dos.myflorida.com, Acharya, Lavanya B. Lavanya.Acharya@DOS.MyFlorida.com, Vaughn, Martin L. Martin.Vaughn@dos.myflorida.com, Anderson, Artesa E. Artesa.Anderson@dos.myflorida.com, Paul Stump pstump@vrsystems.com
Cc: Fitz-Patrick, Christie Christie.Fitz-Patrick@dos.myflorida.com, mperkins@vrsystems.com

To all:

Attached is the agenda for the conference call today. Meeting notes from the last meeting are attached as well.

Thank you,

Call Number: 1.888.585.9008

Conference Room Number: 657-123-431



Mail Attachment

Swain, Margaret A.

From: Brown, Toshia
Sent: Thursday, June 27, 2019 2:04 PM
To: DOEConferenceRoomCalendar; Modrow, Janet; Marconnet, Amber; Schlorholtz, Erik; Winchester, Jon; Wilcox, Wesley; Elias, Sue; Fowler, Wren; Perkins, Mindy; Darter, Jeff; Williams, Terry; Matthews, Maria I.; Brown, George; Maynor, Walter S. "Scott"; Giles, Teri M.; Acharya, Lavanya B.; Vaughn, Martin L.; Anderson, Artesa E.; Paul Stump; Fitz-Patrick, Christie (Burrus); mperkins@vrsystems.com
Subject: FW: FVRS IT Support Conference Call - June 27, 2019
Attachments: ITSupportMeeting20190612.docx; ITSupportMeeting20190627.docx; VH04_Voting_History_Update_Inquire_EPB.doc

The attachment and email contain information that is confidential and exempt from public disclosure under Florida Public Records law.

To all:

Attached is the agenda for the conference call today. Meeting notes from the last meeting are attached as well.

Thank you,

Toshia H. Brown

Chief, Bureau of Voter Registration Services
Division of Elections
Florida Department of State
R.A. Gray Building
500 S. Bronough Street
Tallahassee, Florida 32399
850.245.6225 (office)
850.245.6291 (fax)

FVRS IT Support Meeting (6/12/19 2:30 – 3:30 Pm)

AGENDA

1. Review Meeting Notes from 5/29/19
2. HB 5 – Initiative Petition Circulators
3. Voter Application Changes
4. Amendment 4 - Felon processing
 - a. Local Matches upload to FVRS
5. Open Floor

Rule Revisions

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1. SSN9 update
2. Multiple application processing – On hold till 2021
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 - a. Feedback from Vendors (HSMV scanned apps)
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 - c. Will upgrade require new key pair – no, the same key pair can be kept.
7. ERIC implementation
 - a. New Death Match code
 - b. Notice to eligible non-registered voters
 - c. Moved out of State
 - d. Duplicates
 - e. HSMV address more recent

Participants:

Dept. of State	Here	Supervisor's Office	Here	FVRS IT Support	Here
Maria Matthews	Yes	Sup. Wilcox (MRN)		Jon Winchester	Yes
Janet Modrow	Yes	Sue Elias (ORA)		VR - Wren Fowler	Yes
Toshia Brown		Terry Williams (SAR)		VR - Erik Schlorholtz	Yes
Amber Marconnet	Yes	Jeff Darter (PAL)		VR – Paul Stump	
				VR – Jaime	
Teri Giles	Yes			VR – Patrick Tully	
Lavanya Acharya				VR – Erica Lockwood	
Martin Vaughn					
Artesa Anderson	Yes				

Meeting Notes:

1. Review Meeting Notes from 5/29/19 – No changes requested
2. HB 5 – Initiative Petition Circulators
 - a. DOE working on new data entry program for the SOE Portal.
 - b. DOE working on new public website for the registration of circulators.

FVRS IT Support Meeting (6/12/19 2:30 – 3:30 Pm)

- c. All paid circulators for Constitutional Amendments (not ballot measure/local referenda) must register with the state.
 - d. SOE's must report verified totals by district and circulator.
 - e. Forms will be OCR friendly and have the serial number and circulator number printed on the form along with a bar code for each.
 - f. Reject form if signed by voter 7/8/19
 - i. The date the circulator signed doesn't match the voter's date
 - ii. The circulator didn't sign the form
 - iii. Incorrect form used
 - g. When county A receives a petition and the voter has moved, if they already have a record of signing the petition, then it should be considered invalid, if they haven't signed the petition then it should be treated as being misfiled.
 - h. **DOE Action Item:** legal research the allowance of signing the petition again if first signature has expired (signature expire after 2 years).
3. Voter Application Changes
- a. HB 7066 has been signed as of yet.
 - b. Changes the felon question on the voter application from one check box to three boxes.
 - i. I am not a felon
 - ii. If I am a convicted felon, my rights were restored via clemency (paraphrased).
 - iii. If I am a convicted felon, my rights were restored via completing my sentence (paraphrased).
 - c. In FVRS we will keep just one felon field and add more codes to indicate the boxes checked.
 - i. 0 = No box checked
 - ii. 1 = Box 1 checked (not a felon)
 - iii. 2 = Box 2 checked (felon with clemency)
 - iv. 3 = Box 3 checked (felon completed sentence)
 - v. 4 = Box 2 and 3 checked
 - vi. 5 = Box 1, 2 and 3 checked
 - d. **DOE Action Item:** legal research how should the application be processed when #5 occurs.
 - e. **DOE Action Item:** add codes to development and test; add codes to pilot.
4. Amendment 4 - Felon processing – no update
5. Open Floor
- a. New Transaction VH04
 - i. Requested by Supervisors.
 - ii. Allows voting history update from the county over MFN2.
 - iii. Creates a VH01 transaction.
 - iv. This transaction is available in pilot.
 - v. DOE still has load testing to perform.
 - vi. **DOE Action Item:** send out the VH04 transaction document.

Action Item Log Pending:

Created	Action Detail	Status
7/25/18 HIGH	Upgrade FTP OS <ul style="list-style-type: none"> Pilot Testing - white list vendor IPs Get NW FTP server IP: DOS network team is creating a new URL [REDACTED] to point to the 2012 FTP server in NW data center [REDACTED] Create new Key Pairs 	<ul style="list-style-type: none"> Vendors have credentials and are testing.
10/24/18	ERIC	<ul style="list-style-type: none">

FVRS IT Support Meeting (6/12/19 2:30 – 3:30 Pm)

HIGH	<ul style="list-style-type: none"> Ineligibility matches (death, felon, out of state) 	
3/28/18 HIGH	Felon Processing per Amendment 4	<ul style="list-style-type: none">
10/3/18 Medium	IQ08 modifications: <ul style="list-style-type: none"> Set limit based on the max number of rows returned to 400 Perform character count after normalization (pushed to production) 	<ul style="list-style-type: none">
3/28/18	Removal of Incomplete and Unverified Application a. Vendor/County feedback on spreadsheets	<ul style="list-style-type: none"> On hold due to litigation
10/24/18	HSMV Monthly file <ul style="list-style-type: none"> HSMV Monthly file: Death, Declines and Moves) Dependent on HSMV modifications to file 	<ul style="list-style-type: none">
9/5/18	IQ11 (Pull OVR Print Info) available in Prod	<ul style="list-style-type: none"> Jon implemented Sue – VR –
12/13/17 LOW	Handling multiple application and out of sequence submittals	<ul style="list-style-type: none"> Requirement underway 2019 implementation
3/28/18	IT Support Modification Requests <ol style="list-style-type: none"> Creating a new transaction to update the residential address and precinct fields. (3/28/18) <ol style="list-style-type: none"> Sue – high; Jon – NA; VR- Low Compress the SY02 files (4/4/18) <ol style="list-style-type: none"> Sue – high; Jon – NA; VR- Low Mimic HSMV verification in pilot and training for test data entry (9/19/18) <ol style="list-style-type: none"> Sue – medium; Jon – high; VR- high 	<ul style="list-style-type: none"> Mimic HSMV verification in pilot completed Dec 2018
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1/24/18	Create process matrix for DMV scanned applications	<ul style="list-style-type: none"> 1/31/18 completed
1/24/18	Create SA01 transaction documentation	<ul style="list-style-type: none"> 1/31/18 completed
1/24/18	Have test data in pilot by 2/9/18	<ul style="list-style-type: none"> Completed 2/9/18
11/15/17	RG01 vs RG05 usage by Vendors	<ul style="list-style-type: none"> Discussed 12/13

FVRS IT Support Meeting (6/12/19 2:30 – 3:30 Pm)

11/8/17	Check with Maria regarding reporting voter contact for VbM requests via the DT01 transaction to update the last activity date.	<ul style="list-style-type: none"> Completed 11/13 DT01 is sufficient to record the last activity date to any type of voter contact
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SUPPORTING INFORMATION

1. HSMV mail-in counts (Action Item from 10/9 meeting)

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FVRS IT Support Meeting (6/12/19 2:30 – 3:30 Pm)

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FVRS IT Support Meeting (6/12/19 2:30 – 3:30 Pm)

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FVRS IT Support Meeting (6/27/19 2:30 – 3:30 Pm)

AGENDA

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2. HB 5 – Initiative Petition Circulators
 - a. Legal research: signing petition again if previous signature is older than 2 years. No update
3. Voter Application Changes
 - a. Legal research: when all boxes are checked is the application considered complete. Yes
 - b. Testing in Pilot Update
4. Amendment 4 - Felon processing
 - a. Local Matches upload to FVRS
5. VH04 – Voting History Transaction
6. Open Floor

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Transaction Name: VH04 EPB Voting History Update

Mode: Real Time Response

Version 1.0

Detailed Design

Revision History				
Date	FVRS Version	SourceSafe Version	Description	Initials
05/28/2019	1.00	1	For use by EPB vendors	JM



Transaction Name: VH04 EPB Voting History Update

Mode: Real Time Response

Version 1.0

Detailed Design

Voting History Update

Executive Summary

This transaction is intended as a means of updating voting history on the FVRS database by Electronic Poll Book Vendors. All transaction must go through the county's office secure connection to FVRS. A [REDACTED] service account (saEPB) should be created and used for this transaction. There will be a VH04 transaction for each voter, creating a voting history record for the election and FVRS will create a corresponding VH01 notification for the county.

Transaction Inputs

Data Element Name		Reqd	Validation Rules
Transaction ID	VH04	Y	
FVRSVoterIDNumber		Y	
FVRSElectionNumber		Y	
History Transaction Type	U = Update; D = Delete A = Add	Y	
VoterHistoryCode	Blank for Delete; N = Did not Vote (reversal); Y = Voted at the Polls; A = Absentee Voted; E = Voted Early B = Absentee Ballot Not Counted P = Provisional Ballot Not Counted F=Provisional Ballot-Early Vote Z=Provisional Ballot-Vote at Poll		Code List

Transaction Outputs

Data Element Name		Remarks
Transaction ID	VH04R	
Error Codes	1 = Invalid FVRSVoterIDNumber; 45 = FVRSElectionNumber;	



Transaction Name: VH04 EPB Voting History Update

Mode: Real Time Response

Version 1.0

Detailed Design

	55 = Invalid Voted Code 56 = Voter already voted 57 = Voter not eligible 80 = Invalid Add/Change/Delete Inquire Transaction Code	
FVRSVoterIDNumber		
FVRSElectionNumber		
AbsReqStatus		
CountyID	County where voted	
VoterHistoryCode	Code List	

Business Logic

Input Transaction Validation

If this is a bulk update file, then a response file is created with error records. For bulk update files, an acknowledgement is not written to the file for valid updates. Inquiry transactions are ignored.

1. Validate the input fields using rules from the data dictionary and the input transaction table above.
2. If there are any errors, return error codes, do not process transaction.
3. HistoricalUpdateFlag may not be N for a bulk update file else ERROR 117 (Real-time history processing is not permitted as bulk update).

Additional Validate Rules

1. History Transaction Type must equal A, U, D else ERROR 80 (Invalid Add/Change/Delete Inquire Transaction Code).
2. Attempt to access existing Voting History Record for this voter and election. If VoterHistoryCode = Y, A, E, and the voter has already voted then ERROR 56 (Voter has already voted).
3. Look up the voter's record. Test eligibility using same logic as used for Precinct Register preparation. If the voter is not eligible to vote in the election return ERROR 57 (Voter is ineligible).

Database update and Response Preparation

1. If HistoryTransactionType = D, delete Voting History Record with key matching FVRSVoterIDNumber and FVRSElectionNumber.



Transaction Name: VH04 EPB Voting History Update

Mode: Real Time Response

Version 1.0

Detailed Design

2. If HistoryTransactionType = A, insert Voting History Record.
3. If History TransactionType=U, update the existing history record if it already exists or add a new record. (For optimization purposes, assume that a new record is the normal process, updating an existing record is exceptional).
4. Create a VH01 notification for the county.
5. Create a VH04R transaction response, populating all fields with the values from the database after database update and returning blank in the error code column.
6. Update Voter.LastVoteDate = ElectionDate if ElectionDate > LastVoteDate

From: Matthews, Maria I. Maria.Matthews@DOS.MyFlorida.com 

Subject: Pinellas County/ Florida Voter Registration Application/OVR

Date: July 3, 2019 at 5:39 PM

To: Marcus, Julie jmarcus@votepinellas.com

Cc: Marcus, Julie jmarcus@votepinellas.com, Ferguson, Katrina R. Katrina.Ferguson@dos.myflorida.com, Mosca, Alexander N. Alexander.Mosca@DOS.MyFlorida.com



You can begin to place your orders now. We then place the order and it will be shipped to you. By copy, I am letting Katrina Ferguson know since she is our voter registration application coordinator for ordering.

From: Marcus, Julie [<jmarcus@votepinellas.com>](mailto:jmarcus@votepinellas.com)

Sent: Wednesday, July 3, 2019 1:40 PM

To: Matthews, Maria I. [<Maria.Matthews@DOS.MyFlorida.com>](mailto:Maria.Matthews@DOS.MyFlorida.com)

Cc: Marcus, Julie [<jmarcus@votepinellas.com>](mailto:jmarcus@votepinellas.com)

Subject: Florida Voter Registration Application/OVR

Importance: High

EMAIL RECEIVED FROM EXTERNAL SOURCE

The attachments/links in this message have been scanned by Proofpoint.

Maria –

Sorry, it has been a while since we have had a new voter registration application, so my memory is lacking.

I was wondering if the DOE will be sending ENG and SPN applications to counties? If so, about how many will Pinellas be receiving and when.

We are trying to decide on the number we need to have printed and budget accordingly.

I appreciate your assistance.

Thanks,
Julie

Julie K. Marcus, Chief Deputy
Representing Deborah Clark, Supervisor of Elections, Pinellas County
13001 Starkey Road
Largo, Florida 33773
Phone: [\(727\) 464-5710](tel:(727)464-5710) ~ **Fax:** [\(727\) 453-3058](tel:(727)453-3058)
jmarcus@votepinellas.com

Under Florida law, e-mail addresses are public records. If you do not want your e-mail address released in response to a public-records request, do not send electronic mail to this entity. Instead, contact this office by phone or in writing. -- F.S. 668.6076

Conforme a la legislación de Florida, las direcciones de correo electrónico son registros públicos. Si no desea que su correo electrónico se divulgue como respuesta a una solicitud de registros públicos, no envíe un correo electrónico a esta entidad. En su lugar, póngase en contacto con esta oficina por teléfono o por escrito. -- F.S. 668.6076

From: Marcus, Julie

Sent: Tuesday, July 2, 2019 11:54 AM
To: SOE Exempt Staff <SOEExemptStaff@co.pinellas.fl.us>
Subject: Email from DOE: Florida Voter Registration Application/OVR
Importance: High

Please see email below regarding Voter Registration Applications from the DOE.

Julie

Julie K. Marcus, Chief Deputy
Representing Deborah Clark, Supervisor of Elections, Pinellas County
13001 Starkey Road
Largo, Florida 33773
Phone: (727) 464-5710 ~ Fax: (727) 453-3058
jmarcus@votepinellas.com

Under Florida law, e-mail addresses are public records. If you do not want your e-mail address released in response to a public-records request, do not send electronic mail to this entity. Instead, contact this office by phone or in writing. -- F.S. 668.6076

Conforme a la legislación de Florida, las direcciones de correo electrónico son registros públicos. Si no desea que su correo electrónico se divulgue como respuesta a una solicitud de registros públicos, no envíe un correo electrónico a esta entidad. En su lugar, póngase en contacto con esta oficina por teléfono o por escrito. -- F.S. 668.6076

From: Matthews, Maria I. [<mailto:Maria.Matthews@DOS.MyFlorida.com>]
Sent: Tuesday, July 2, 2019 11:28 AM
To: SOEList <FVRSSOE@dos.myflorida.com>; SOEStaffContacts <SOEStaffContacts@dos.myflorida.com>
Cc: Brown, Toshia <Toshia.Brown@DOS.MyFlorida.com>; Marconnet, Amber <Amber.Marconnet@DOS.MyFlorida.com>; Mosca, Alexander N. <Alexander.Mosca@DOS.MyFlorida.com>
Subject: Florida Voter Registration Application/OVR
Importance: High

Dear Supervisors and staff,

Governor Ron DeSantis signed CS/SB 7066 into law on June 28, 2019 which addressed elections administration including list maintenance as it specifically relates to Constitutional Amendment 4. See [Chapter 2019-162, Laws of Florida](#).

Please be advised the online voter registration system and the statewide voter registration form (English and Spanish attached) will now reflect the three new statements regarding eligibility based on felony status. The final fillable English and Spanish forms will be available on the Division's website under Forms later today. Prior voter registration applications will still be acceptable. Please note for the statewide voter registration form, a person who checks one or more of the felony statement checkboxes is eligible as to that field.

As in the past, we plan to provide a memo outlining all the key provisions of election-related laws and providing clarification as needed. We appreciate your patience as these changes occur.

Respectfully,

Maria Matthews, Esq.

Division of Elections, Director
Florida Department of State
500 S. Bronough Street
Tallahassee, Florida 32399
850.245.6520

Maria.matthews@dos.myflorida.com

This response is provided for reference only and does not constitute legal advice or representation. As applied to a particular set of facts or circumstances, interested parties should refer to the Florida Statutes and applicable case law, and/or consult a private attorney before drawing any legal conclusions or relying upon the information provided.

Please note: Florida has a broad public records law. Written communications to or from state officials regarding state business constitute public records and are available to the public and media upon request unless the information is subject to a specific statutory exemption. Therefore, your e-mail message may be subject to public disclosure.



DS-DE 39 ENG
FVRA F...19.pdf



DS-DE 39 SPN
FVRA F...19.pdf

Swain, Margaret A.

From: Matthews, Maria I.
Sent: Friday, June 14, 2019 12:03 PM
To: Modrow, Janet; Marconnet, Amber; Brown, Toshia; Schlorholtz, Erik; Winchester, Jon; Wilcox, Wesley; Elias, Sue; Fowler, Wren; Perkins, Mindy; Darter, Jeff; Williams, Terry; Brown, George; Maynor, Walter S. "Scott"; Giles, Teri M.; Acharya, Lavanya B.; Vaughn, Martin L.; Anderson, Artesa E.; Paul Stump; Fitz-Patrick, Christie (Burrus)
Subject: RE: FVRS IT Support Conference Call - 6/12/2019
Attachments: VH04_Voting_History_Update_Inquire_EPB.doc; ITSupportMeeting20190612.docx

I'm good with that meeting time.

From: Modrow, Janet <Janet.Modrow@DOS.MyFlorida.com>
Sent: Friday, June 14, 2019 12:01 PM
To: Marconnet, Amber <Amber.Marconnet@DOS.MyFlorida.com>; Brown, Toshia <Toshia.Brown@DOS.MyFlorida.com>; Schlorholtz, Erik <eschlorholtz@vrsystems.com>; Winchester, Jon <Jon@logicworks.cc>; Wilcox, Wesley <wwilcox@votemarion.com>; Elias, Sue <sue.elias@ocfelections.com>; Fowler, Wren <wfowler@vrsystems.com>; Perkins, Mindy <mperkins@vrsystems.org>; Darter, Jeff <jeff@pbcelections.org>; Williams, Terry <TWilliams@SarasotaVotes.com>; Matthews, Maria I. <Maria.Matthews@DOS.MyFlorida.com>; Brown, George <George.Brown@dos.myflorida.com>; Maynor, Walter S. "Scott" <scott.maynor@dos.myflorida.com>; Giles, Teri M. <Teri.Giles@dos.myflorida.com>; Acharya, Lavanya B. <Lavanya.Acharya@DOS.MyFlorida.com>; Vaughn, Martin L. <Martin.Vaughn@dos.myflorida.com>; Anderson, Artesa E. <Artesa.Anderson@dos.myflorida.com>; Paul Stump <pstump@vrsystems.com>; Fitz-Patrick, Christie (Burrus) <Christie.Fitz-Patrick@dos.myflorida.com>
Subject: RE: FVRS IT Support Conference Call - 6/12/2019

I've attached the meeting notes from 12th and the VH04 transaction documentation. Please let me know if you have any questions.

I will be out of the office from 6/17 through 6/26 which is when our next call should be. Does anyone have an issue with having the next call on Thursday, June 27?

Regards,

Janet Modrow, PMP®

Data Processing Manager, Administrative Services

Florida Department of State

R. A. Gray Building

500 S. Bronough Street

Tallahassee, Florida 32399-0250

(850)245-6232

janet.modrow@dos.myflorida.com

From: Marconnet, Amber <Amber.Marconnet@DOS.MyFlorida.com>
Sent: Tuesday, June 11, 2019 1:37 PM
To: Brown, Toshia <Toshia.Brown@DOS.MyFlorida.com>; Modrow, Janet <Janet.Modrow@DOS.MyFlorida.com>; Schlorholtz, Erik <eschlorholtz@vrsystems.com>; Winchester, Jon <Jon@logicworks.cc>; Wilcox, Wesley <wwilcox@votemarion.com>; Elias, Sue <sue.elias@ocfelections.com>; Fowler, Wren <wfowler@vrsystems.com>; Perkins, Mindy <mperkins@vrsystems.org>; Darter, Jeff <jeff@pbcelections.org>; Williams, Terry <TWilliams@SarasotaVotes.com>; Matthews, Maria I. <Maria.Matthews@DOS.MyFlorida.com>; Brown, George <George.Brown@dos.myflorida.com>; Maynor, Walter S. "Scott" <scott.maynor@dos.myflorida.com>; Giles, Teri M.

<Teri.Giles@dos.myflorida.com>; Acharya, Lavanya B. <Lavanya.Acharya@DOS.MyFlorida.com>; Vaughn, Martin L. <Martin.Vaughn@dos.myflorida.com>; Anderson, Artesa E. <Artesa.Anderson@dos.myflorida.com>; Paul Stump <pstump@vrsystems.com>; Fitz-Patrick, Christie (Burrus) <Christie.Fitz-Patrick@dos.myflorida.com>
Subject: FVRS IT Support Conference Call - 6/12/2019

This is your reminder for tomorrow's FVRS IT Support Conference Call at 2:30 p.m.

Call Number: 1.888.585.9008
Conference Room Number: 657-123-431

Thank you,

Amber Marconnet
Sr. Management Analyst Supervisor
Division of Elections, Bureau of Voter Registration Services
R.A. Gray Building, Room 316
500 S. Bronough Street
Tallahassee, Florida 32399
850.245.6224

This email contains information that is confidential and exempt from public disclosure under the Florida Public Records law.

This response is provided for reference only and does not constitute legal advice or representation. As applied to a particular set of facts or circumstances, interested parties should refer to the Florida Statutes and applicable case law, and/or consult a private attorney before drawing any legal conclusions or relying upon the information provided.

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FVRS IT Support Meeting (6/12/19 2:30 – 3:30 Pm)

AGENDA

1. Review Meeting Notes from 5/29/19
2. HB 5 – Initiative Petition Circulators
3. Voter Application Changes
4. Amendment 4 - Felon processing
 - a. Local Matches upload to FVRS
5. Open Floor

Rule Revisions

Agenda Items on Hold

1. SSN9 update
2. Multiple application processing – On hold till 2021
 - a. Shema and transaction changes
 - b. Review documentation updated 1/22/19 (Pending Update)
3. Incomplete Removal – On hold due to litigation
4. IM01 connection issue update
5. Scanned application NT04 transaction modification (in pilot 12/17/18)
 - a. Testing completed by VR and Jon.
 - b. Pending feedback from Sue
6. FTP upgrade in Pilot
 - a. Feedback from Vendors (HSMV scanned apps)
 - b. Orange and VR getting connection error – tcp/ip reset
 - c. Will upgrade require new key pair – no, the same key pair can be kept.
7. ERIC implementation
 - a. New Death Match code
 - b. Notice to eligible non-registered voters
 - c. Moved out of State
 - d. Duplicates
 - e. HSMV address more recent

Participants:

Dept. of State	Here	Supervisor's Office	Here	FVRS IT Support	Here
Maria Matthews	Yes	Sup. Wilcox (MRN)		Jon Winchester	Yes
Janet Modrow	Yes	Sue Elias (ORA)		VR - Wren Fowler	Yes
Toshia Brown		Terry Williams (SAR)		VR - Erik Schlorholtz	Yes
Amber Marconnet	Yes	Jeff Darter (PAL)		VR – Paul Stump	
				VR – Jaime	
Teri Giles	Yes			VR – Patrick Tully	
Lavanya Acharya				VR – Erica Lockwood	
Martin Vaughn					
Artesa Anderson	Yes				

Meeting Notes:

1. Review Meeting Notes from 5/29/19 – No changes requested
2. HB 5 – Initiative Petition Circulators
 - a. DOE working on new data entry program for the SOE Portal.
 - b. DOE working on new public website for the registration of circulators.

FVRS IT Support Meeting (6/12/19 2:30 – 3:30 Pm)

- c. All paid circulators for Constitutional Amendments (not ballot measure/local referenda) must register with the state.
 - d. SOE's must report verified totals by district and circulator.
 - e. Forms will be OCR friendly and have the serial number and circulator number printed on the form along with a bar code for each.
 - f. Reject form if signed by voter 7/8/19
 - i. The date the circulator signed doesn't match the voter's date
 - ii. The circulator didn't sign the form
 - iii. Incorrect form used
 - g. When county A receives a petition and the voter has moved, if they already have a record of signing the petition, then it should be considered invalid, if they haven't signed the petition then it should be treated as being misfiled.
 - h. **DOE Action Item:** legal research the allowance of signing the petition again if first signature has expired (signature expire after 2 years).
3. Voter Application Changes
- a. HB 7066 has been signed as of yet.
 - b. Changes the felon question on the voter application from one check box to three boxes.
 - i. I am not a felon
 - ii. If I am a convicted felon, my rights were restored via clemency (paraphrased).
 - iii. If I am a convicted felon, my rights were restored via completing my sentence (paraphrased).
 - c. In FVRS we will keep just one felon field and add more codes to indicate the boxes checked.
 - i. 0 = No box checked
 - ii. 1 = Box 1 checked (not a felon)
 - iii. 2 = Box 2 checked (felon with clemency)
 - iv. 3 = Box 3 checked (felon completed sentence)
 - v. 4 = Box 2 and 3 checked
 - vi. 5 = Box 1, 2 and 3 checked
 - d. **DOE Action Item:** legal research how should the application be processed when #5 occurs.
 - e. **DOE Action Item:** add codes to development and test; add codes to pilot.
4. Amendment 4 - Felon processing – no update
5. Open Floor
- a. New Transaction VH04
 - i. Requested by Supervisors.
 - ii. Allows voting history update from the county over MFN2.
 - iii. Creates a VH01 transaction.
 - iv. This transaction is available in pilot.
 - v. DOE still has load testing to perform.
 - vi. **DOE Action Item:** send out the VH04 transaction document.

Action Item Log Pending:

Created	Action Detail	Status
7/25/18 HIGH	Upgrade FTP OS <ul style="list-style-type: none">Pilot Testing - white list vendor IPsGet NW FTP server IP: DOS network team is creating a new URL [REDACTED] to point to the 2012 FTP server in NW data center [REDACTED]Create new Key Pairs	<ul style="list-style-type: none">Vendors have credentials and are testing.
10/24/18	ERIC	<ul style="list-style-type: none">

FVRS IT Support Meeting (6/12/19 2:30 – 3:30 Pm)

HIGH	<ul style="list-style-type: none"> Ineligibility matches (death, felon, out of state) 	
3/28/18 HIGH	Felon Processing per Amendment 4	<ul style="list-style-type: none">
10/3/18 Medium	IQ08 modifications: <ul style="list-style-type: none"> Set limit based on the max number of rows returned to 400 Perform character count after normalization (pushed to production) 	<ul style="list-style-type: none">
3/28/18	Removal of Incomplete and Unverified Application a. Vendor/County feedback on spreadsheets	<ul style="list-style-type: none"> On hold due to litigation
10/24/18	HSMV Monthly file <ul style="list-style-type: none"> HSMV Monthly file: Death, Declines and Moves) Dependent on HSMV modifications to file 	<ul style="list-style-type: none">
9/5/18	IQ11 (Pull OVR Print Info) available in Prod	<ul style="list-style-type: none"> Jon implemented Sue – VR –
12/13/17 LOW	Handling multiple application and out of sequence submittals	<ul style="list-style-type: none"> Requirement underway 2019 implementation
3/28/18	IT Support Modification Requests <ol style="list-style-type: none"> Creating a new transaction to update the residential address and precinct fields. (3/28/18) <ol style="list-style-type: none"> Sue – high; Jon – NA; VR- Low Compress the SY02 files (4/4/18) <ol style="list-style-type: none"> Sue – high; Jon – NA; VR- Low Mimic HSMV verification in pilot and training for test data entry (9/19/18) <ol style="list-style-type: none"> Sue – medium; Jon – high; VR- high 	<ul style="list-style-type: none"> Mimic HSMV verification in pilot completed Dec 2018
		<ul style="list-style-type: none">

Action Item Log Completed:

Created	Action Detail	Status
2/21/18	What text coding is used to create the hash? UTF8?	<ul style="list-style-type: none"> Completed 2/28/18
2/7/18	Recommend mailing and former city in OVR be limited to 25 characters. This will prevent users from putting the city, state and zip in the field. This is critical for former address because the out of state notices are based on the state code.	<ul style="list-style-type: none"> Submitted to OVR change control 2/14/18
1/31/18	Vendors to look at field size in local database	<ul style="list-style-type: none"> Completed 2/7/18
1/24/18	Create process matrix for DMV scanned applications	<ul style="list-style-type: none"> 1/31/18 completed
1/24/18	Create SA01 transaction documentation	<ul style="list-style-type: none"> 1/31/18 completed
1/24/18	Have test data in pilot by 2/9/18	<ul style="list-style-type: none"> Completed 2/9/18
11/15/17	RG01 vs RG05 usage by Vendors	<ul style="list-style-type: none"> Discussed 12/13

FVRS IT Support Meeting (6/12/19 2:30 – 3:30 Pm)

11/8/17	Check with Maria regarding reporting voter contact for VbM requests via the DT01 transaction to update the last activity date.	<ul style="list-style-type: none"> Completed 11/13 DT01 is sufficient to record the last activity date to any type of voter contact
10/30/17	Check with Maria regarding voter contact for VbM requests	<ul style="list-style-type: none"> Completed 10/31 Yes as a general type Code: VBMREQ
10/16/17	Set up meeting with HSMV to discuss having the opt-out applications culled out so the images are not sent but the information is put into the monthly declination file.	<ul style="list-style-type: none"> 10/17 JM sent email to Desi at HSMV. 11/7 – Meeting set for 11/15 1:00 – 2:00 pm
3/7/18	Vendors to research use of DT01	<ul style="list-style-type: none"> 3/14/18 Sue & Jon reported it's used to fix date errors.
3/28/18	Provide voter ID's to vendors for Removed voters (due to list maintenance) with active applications	<ul style="list-style-type: none"> Completed 4/4/18
June 2018	Create a project plan / timeline for testing and implementing Websphere replacement and scanned application.	<ul style="list-style-type: none"> 10/17 JM informed management of request. Migration completed June 2018
2/7/18	Handling OVR applications missing data fields <ul style="list-style-type: none"> Merging records versus matches to existing voters Vendor automation of process? Procedural direction via rule? 	<ul style="list-style-type: none"> Sue: Merging is handled programmatically but matched records are a manual process. AI – Jon and VR will research to see how their software handles this. All agreed that this is an SOE item – 2/13/19.
		<ul style="list-style-type: none">

SUPPORTING INFORMATION

1. HSMV mail-in counts (Action Item from 10/9 meeting)

OfficeX06	Renewal
CY 2010	228,187
CY 2011	209,724
CY 2012	196,757
CY 2013	156,405
CY 2014	95,171
CY 2015	13,452
CY 2016	45,901
CY 20171015	101,988

2. Code Table Updates (established 1/31/18; update 4/21/18)

FVRS IT Support Meeting (6/12/19 2:30 – 3:30 Pm)

Code_Type	Code_Value	Description
NTC	NSAI	Scanned Application Image Notification
ERR	230	Invalid Scan Status Code
SAS	BADIMG	Image not clear – cannot process
SAS	NOAPP	No application provided and no address update
SAS	DUPAPP	Duplicate application – Sent Signature Update
SAS	NOCHG	Incomplete with No Data Change
SAS	ADDRCHG	Incomplete with Address change – send verification letter
SAS	OBSOLETE	Subsequent application processed after postmark date

3. HSMV Returned mail-in applications (4/18/18)

2018	Renewals Returned	Voter Application	Percent
January	13,130	1,739	13.24%
February	10,484	1,279	12.20%
March	12,235	1,568	12.81%

4. Verifications

Error	New Description
610	Unverified: You must provide DL if you have one
611	Unverified: DL provided was incorrect
612	Unverified: SSN provided was not validated

Application Scenario	HSMV Found/Verified	HSMV NOT Found/Verified
DL, SSN and 'None' are blank This is considered incomplete application and NOT sent to DHSMV. The RG01 process sets these to <i>INC</i> with the error code of 609 (incomplete) .	NA	NA
No DL or SSN but 'None' Checked This is considered a complete application but for verification. (s. 97.053(6), Fla. Stat.)	unverified – 610 (personal proof required)	made active
DL Supplied This is considered a complete application but for verification. (s. 97.053(6), Fla. Stat.)	made active	unverified – 611 (personal proof required)
SSN Supplied This is considered a complete application but for verification. (s. 97.053(6), Fla. Stat.)	made active	unverified – 612 (personal proof required)

5. Mock Verification Processing

- a. Processing will be automated via a scheduled job.
- b. Processing will include setting a maximum of 2 records per county to unverified using the criteria below. If you do not want any unverified records set, then the DL and SSN must both be supplied.
 - i. 610 both SSN and DL are null and 'None' is checked.
 - ii. 611 – SSN is blank and DL provided.
 - iii. 612 – SSN is provided and DL is blank.

FVRS IT Support Meeting (6/12/19 2:30 – 3:30 Pm)

- c. The unverified records can be worked (update data) locally and the records will go back through the Mock Verification and set to Active.



Transaction Name: VH04 EPB Voting History Update

Mode: Real Time Response

Version 1.0

Detailed Design

Revision History				
Date	FVRS Version	SourceSafe Version	Description	Initials
05/28/2019	1.00	1	For use by EPB vendors	JM



Transaction Name: VH04 EPB Voting History Update

Mode: Real Time Response

Version 1.0

Detailed Design

Voting History Update

Executive Summary

This transaction is intended as a means of updating voting history on the FVRS database by Electronic Poll Book Vendors. All transaction must go through the county's office secure connection to FVRS. A [REDACTED] service account (saEPB) should be created and used for this transaction. There will be a VH04 transaction for each voter, creating a voting history record for the election and FVRS will create a corresponding VH01 notification for the county.

Transaction Inputs

Data Element Name		Reqd	Validation Rules
Transaction ID	VH04	Y	
FVRSVoterIDNumber		Y	
FVRSElectionNumber		Y	
History Transaction Type	U = Update; D = Delete A= Add	Y	
VoterHistoryCode	Blank for Delete; N = Did not Vote (reversal); Y = Voted at the Polls; A = Absentee Voted; E = Voted Early B = Absentee Ballot Not Counted P = Provisional Ballot Not Counted F=Provisional Ballot-Early Vote Z=Provisional Ballot-Vote at Poll		Code List

Transaction Outputs

Data Element Name		Remarks
Transaction ID	VH04R	
Error Codes	1 = Invalid FVRSVoterIDNumber; 45 = FVRSElectionNumber;	



Transaction Name: VH04 EPB Voting History Update

Mode: Real Time Response

Version 1.0

Detailed Design

	55 = Invalid Voted Code 56 = Voter already voted 57 = Voter not eligible 80 = Invalid Add/Change/Delete Inquire Transaction Code	
FVRSVoterIDNumber		
FVRSElectionNumber		
AbsReqStatus		
CountyID	County where voted	
VoterHistoryCode	Code List	

Business Logic

Input Transaction Validation

If this is a bulk update file, then a response file is created with error records. For bulk update files, an acknowledgement is not written to the file for valid updates. Inquiry transactions are ignored.

1. Validate the input fields using rules from the data dictionary and the input transaction table above.
2. If there are any errors, return error codes, do not process transaction.
3. HistoricalUpdateFlag may not be N for a bulk update file else ERROR 117 (Real-time history processing is not permitted as bulk update).

Additional Validate Rules

1. History Transaction Type must equal A, U, D else ERROR 80 (Invalid Add/Change/Delete Inquire Transaction Code).
2. Attempt to access existing Voting History Record for this voter and election. If VoterHistoryCode = Y, A, E, and the voter has already voted then ERROR 56 (Voter has already voted).
3. Look up the voter's record. Test eligibility using same logic as used for Precinct Register preparation. If the voter is not eligible to vote in the election return ERROR 57 (Voter is ineligible).

Database update and Response Preparation

1. If HistoryTransactionType = D, delete Voting History Record with key matching FVRSVoterIDNumber and FVRSElectionNumber.



Transaction Name: VH04 EPB Voting History Update

Mode: Real Time Response

Version 1.0

Detailed Design

2. If HistoryTransactionType = A, insert Voting History Record.
3. If History TransactionType=U, update the existing history record if it already exists or add a new record. (For optimization purposes, assume that a new record is the normal process, updating an existing record is exceptional).
4. Create a VH01 notification for the county.
5. Create a VH04R transaction response, populating all fields with the values from the database after database update and returning blank in the error code column.
6. Update Voter.LastVoteDate = ElectionDate if ElectionDate > LastVoteDate

Swain, Margaret A.

From: Modrow, Janet
Sent: Friday, June 14, 2019 12:01 PM
To: Marconnet, Amber; Brown, Toshia; Schlorholtz, Erik; Winchester, Jon; Wilcox, Wesley; Elias, Sue; Fowler, Wren; Perkins, Mindy; Darter, Jeff; Williams, Terry; Matthews, Maria I.; Brown, George; Maynor, Walter S. "Scott"; Giles, Teri M.; Acharya, Lavanya B.; Vaughn, Martin L.; Anderson, Artesa E.; Paul Stump; Fitz-Patrick, Christie (Burrus)
Subject: RE: FVRS IT Support Conference Call - 6/12/2019
Attachments: VH04_Voting_History_Update_Inquire_EPB.doc; ITSupportMeeting20190612.docx

I've attached the meeting notes from 12th and the VH04 transaction documentation. Please let me know if you have any questions.

I will be out of the office from 6/17 through 6/26 which is when our next call should be. Does anyone have an issue with having the next call on Thursday, June 27?

Regards,

Janet Modrow, PMP®

Data Processing Manager, Administrative Services

Florida Department of State

R. A. Gray Building

500 S. Bronough Street

Tallahassee, Florida 32399-0250

(850)245-6232

janet.modrow@dos.myflorida.com

From: Marconnet, Amber <Amber.Marconnet@DOS.MyFlorida.com>
Sent: Tuesday, June 11, 2019 1:37 PM
To: Brown, Toshia <Toshia.Brown@DOS.MyFlorida.com>; Modrow, Janet <Janet.Modrow@DOS.MyFlorida.com>; Schlorholtz, Erik <eschlorholtz@vrsystems.com>; Winchester, Jon <Jon@logicworks.cc>; Wilcox, Wesley <wwilcox@votemarion.com>; Elias, Sue <sue.elias@ocfelections.com>; Fowler, Wren <wfowler@vrsystems.com>; Perkins, Mindy <mperkins@vrsystems.org>; Darter, Jeff <jeff@pbcelections.org>; Williams, Terry <TWilliams@SarasotaVotes.com>; Matthews, Maria I. <Maria.Matthews@DOS.MyFlorida.com>; Brown, George <George.Brown@dos.myflorida.com>; Maynor, Walter S. "Scott" <scott.maynor@dos.myflorida.com>; Giles, Teri M. <Teri.Giles@dos.myflorida.com>; Acharya, Lavanya B. <Lavanya.Acharya@DOS.MyFlorida.com>; Vaughn, Martin L. <Martin.Vaughn@dos.myflorida.com>; Anderson, Artesa E. <Artesa.Anderson@dos.myflorida.com>; Paul Stump <pstump@vrsystems.com>; Fitz-Patrick, Christie (Burrus) <Christie.Fitz-Patrick@dos.myflorida.com>
Subject: FVRS IT Support Conference Call - 6/12/2019

This is your reminder for tomorrow's FVRS IT Support Conference Call at 2:30 p.m.

Call Number: 1.888.585.9008

Conference Room Number: 657-123-431

Thank you,

Amber Marconnet

Sr. Management Analyst Supervisor

Division of Elections, Bureau of Voter Registration Services
R.A. Gray Building, Room 316
500 S. Bronough Street
Tallahassee, Florida 32399
850.245.6224

This email contains information that is confidential and exempt from public disclosure under the Florida Public Records law.

This response is provided for reference only and does not constitute legal advice or representation. As applied to a particular set of facts or circumstances, interested parties should refer to the Florida Statutes and applicable case law, and/or consult a private attorney before drawing any legal conclusions or relying upon the information provided.

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Transaction Name: VH04 EPB Voting History Update

Mode: Real Time Response

Version 1.0

Detailed Design

Revision History				
Date	FVRS Version	SourceSafe Version	Description	Initials
05/28/2019	1.00	1	For use by EPB vendors	JM



Transaction Name: VH04 EPB Voting History Update

Mode: Real Time Response

Version 1.0

Detailed Design

Voting History Update

Executive Summary

This transaction is intended as a means of updating voting history on the FVRS database by Electronic Poll Book Vendors. All transaction must go through the county's office secure connection to FVRS. A [REDACTED] service account (saEPB) should be created and used for this transaction. There will be a VH04 transaction for each voter, creating a voting history record for the election and FVRS will create a corresponding VH01 notification for the county.

Transaction Inputs

Data Element Name		Reqd	Validation Rules
Transaction ID	VH04	Y	
FVRSVoterIDNumber		Y	
FVRSElectionNumber		Y	
History Transaction Type	U = Update; D = Delete A= Add	Y	
VoterHistoryCode	Blank for Delete; N = Did not Vote (reversal); Y = Voted at the Polls; A = Absentee Voted; E = Voted Early B = Absentee Ballot Not Counted P = Provisional Ballot Not Counted F=Provisional Ballot-Early Vote Z=Provisional Ballot-Vote at Poll		Code List

Transaction Outputs

Data Element Name		Remarks
Transaction ID	VH04R	
Error Codes	1 = Invalid FVRSVoterIDNumber; 45 = FVRSElectionNumber;	



Transaction Name: VH04 EPB Voting History Update

Mode: Real Time Response

Version 1.0

Detailed Design

	55 = Invalid Voted Code 56 = Voter already voted 57 = Voter not eligible 80 = Invalid Add/Change/Delete Inquire Transaction Code	
FVRSVoterIDNumber		
FVRSElectionNumber		
AbsReqStatus		
CountyID	County where voted	
VoterHistoryCode	Code List	

Business Logic

Input Transaction Validation

If this is a bulk update file, then a response file is created with error records. For bulk update files, an acknowledgement is not written to the file for valid updates. Inquiry transactions are ignored.

1. Validate the input fields using rules from the data dictionary and the input transaction table above.
2. If there are any errors, return error codes, do not process transaction.
3. HistoricalUpdateFlag may not be N for a bulk update file else ERROR 117 (Real-time history processing is not permitted as bulk update).

Additional Validate Rules

1. History Transaction Type must equal A, U, D else ERROR 80 (Invalid Add/Change/Delete Inquire Transaction Code).
2. Attempt to access existing Voting History Record for this voter and election. If VoterHistoryCode = Y, A, E, and the voter has already voted then ERROR 56 (Voter has already voted).
3. Look up the voter's record. Test eligibility using same logic as used for Precinct Register preparation. If the voter is not eligible to vote in the election return ERROR 57 (Voter is ineligible).

Database update and Response Preparation

1. If HistoryTransactionType = D, delete Voting History Record with key matching FVRSVoterIDNumber and FVRSElectionNumber.



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Version 1.0

Detailed Design

2. If HistoryTransactionType = A, insert Voting History Record.
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4. Create a VH01 notification for the county.
5. Create a VH04R transaction response, populating all fields with the values from the database after database update and returning blank in the error code column.
6. Update Voter.LastVoteDate = ElectionDate if ElectionDate > LastVoteDate

FVRS IT Support Meeting (6/12/19 2:30 – 3:30 Pm)

AGENDA

1. Review Meeting Notes from 5/29/19
2. HB 5 – Initiative Petition Circulators
3. Voter Application Changes
4. Amendment 4 - Felon processing
 - a. Local Matches upload to FVRS
5. Open Floor

Rule Revisions

Agenda Items on Hold

1. SSN9 update
2. Multiple application processing – On hold till 2021
 - a. Shema and transaction changes
 - b. Review documentation updated 1/22/19 (Pending Update)
3. Incomplete Removal – On hold due to litigation
4. IM01 connection issue update
5. Scanned application NT04 transaction modification (in pilot 12/17/18)
 - a. Testing completed by VR and Jon.
 - b. Pending feedback from Sue
6. FTP upgrade in Pilot
 - a. Feedback from Vendors (HSMV scanned apps)
 - b. Orange and VR getting connection error – tcp/ip reset
 - c. Will upgrade require new key pair – no, the same key pair can be kept.
7. ERIC implementation
 - a. New Death Match code
 - b. Notice to eligible non-registered voters
 - c. Moved out of State
 - d. Duplicates
 - e. HSMV address more recent

Participants:

Dept. of State	Here	Supervisor's Office	Here	FVRS IT Support	Here
Maria Matthews	Yes	Sup. Wilcox (MRN)		Jon Winchester	Yes
Janet Modrow	Yes	Sue Elias (ORA)		VR - Wren Fowler	Yes
Toshia Brown		Terry Williams (SAR)		VR - Erik Schlorholtz	Yes
Amber Marconnet	Yes	Jeff Darter (PAL)		VR – Paul Stump	
				VR – Jaime	
Teri Giles	Yes			VR – Patrick Tully	
Lavanya Acharya				VR – Erica Lockwood	
Martin Vaughn					
Artesa Anderson	Yes				

Meeting Notes:

1. Review Meeting Notes from 5/29/19 – No changes requested
2. HB 5 – Initiative Petition Circulators
 - a. DOE working on new data entry program for the SOE Portal.
 - b. DOE working on new public website for the registration of circulators.

FVRS IT Support Meeting (6/12/19 2:30 – 3:30 Pm)

- c. All paid circulators for Constitutional Amendments (not ballot measure/local referenda) must register with the state.
 - d. SOE's must report verified totals by district and circulator.
 - e. Forms will be OCR friendly and have the serial number and circulator number printed on the form along with a bar code for each.
 - f. Reject form if signed by voter 7/8/19
 - i. The date the circulator signed doesn't match the voter's date
 - ii. The circulator didn't sign the form
 - iii. Incorrect form used
 - g. When county A receives a petition and the voter has moved, if they already have a record of signing the petition, then it should be considered invalid, if they haven't signed the petition then it should be treated as being misfiled.
 - h. **DOE Action Item:** legal research the allowance of signing the petition again if first signature has expired (signature expire after 2 years).
3. Voter Application Changes
- a. HB 7066 has been signed as of yet.
 - b. Changes the felon question on the voter application from one check box to three boxes.
 - i. I am not a felon
 - ii. If I am a convicted felon, my rights were restored via clemency (paraphrased).
 - iii. If I am a convicted felon, my rights were restored via completing my sentence (paraphrased).
 - c. In FVRS we will keep just one felon field and add more codes to indicate the boxes checked.
 - i. 0 = No box checked
 - ii. 1 = Box 1 checked (not a felon)
 - iii. 2 = Box 2 checked (felon with clemency)
 - iv. 3 = Box 3 checked (felon completed sentence)
 - v. 4 = Box 2 and 3 checked
 - vi. 5 = Box 1, 2 and 3 checked
 - d. **DOE Action Item:** legal research how should the application be processed when #5 occurs.
 - e. **DOE Action Item:** add codes to development and test; add codes to pilot.
4. Amendment 4 - Felon processing – no update
5. Open Floor
- a. New Transaction VH04
 - i. Requested by Supervisors.
 - ii. Allows voting history update from the county over MFN2.
 - iii. Creates a VH01 transaction.
 - iv. This transaction is available in pilot.
 - v. DOE still has load testing to perform.
 - vi. **DOE Action Item:** send out the VH04 transaction document.

Action Item Log Pending:

Created	Action Detail	Status
7/25/18 HIGH	Upgrade FTP OS <ul style="list-style-type: none"> Pilot Testing - white list vendor IPs Get NW FTP server IP: DOS network team is creating a new URL [REDACTED] to point to the 2012 FTP server in NW data center [REDACTED] Create new Key Pairs 	<ul style="list-style-type: none"> Vendors have credentials and are testing.
10/24/18	ERIC	<ul style="list-style-type: none">

FVRS IT Support Meeting (6/12/19 2:30 – 3:30 Pm)

HIGH	<ul style="list-style-type: none"> Ineligibility matches (death, felon, out of state) 	
3/28/18 HIGH	Felon Processing per Amendment 4	<ul style="list-style-type: none">
10/3/18 Medium	IQ08 modifications: <ul style="list-style-type: none"> Set limit based on the max number of rows returned to 400 Perform character count after normalization (pushed to production) 	<ul style="list-style-type: none">
3/28/18	Removal of Incomplete and Unverified Application a. Vendor/County feedback on spreadsheets	<ul style="list-style-type: none"> On hold due to litigation
10/24/18	HSMV Monthly file <ul style="list-style-type: none"> HSMV Monthly file: Death, Declines and Moves) Dependent on HSMV modifications to file 	<ul style="list-style-type: none">
9/5/18	IQ11 (Pull OVR Print Info) available in Prod	<ul style="list-style-type: none"> Jon implemented Sue – VR –
12/13/17 LOW	Handling multiple application and out of sequence submittals	<ul style="list-style-type: none"> Requirement underway 2019 implementation
3/28/18	IT Support Modification Requests <ol style="list-style-type: none"> Creating a new transaction to update the residential address and precinct fields. (3/28/18) <ol style="list-style-type: none"> Sue – high; Jon – NA; VR- Low Compress the SY02 files (4/4/18) <ol style="list-style-type: none"> Sue – high; Jon – NA; VR- Low Mimic HSMV verification in pilot and training for test data entry (9/19/18) <ol style="list-style-type: none"> Sue – medium; Jon – high; VR- high 	<ul style="list-style-type: none"> Mimic HSMV verification in pilot completed Dec 2018
		<ul style="list-style-type: none">

Action Item Log Completed:

Created	Action Detail	Status
2/21/18	What text coding is used to create the hash? UTF8?	<ul style="list-style-type: none"> Completed 2/28/18
2/7/18	Recommend mailing and former city in OVR be limited to 25 characters. This will prevent users from putting the city, state and zip in the field. This is critical for former address because the out of state notices are based on the state code.	<ul style="list-style-type: none"> Submitted to OVR change control 2/14/18
1/31/18	Vendors to look at field size in local database	<ul style="list-style-type: none"> Completed 2/7/18
1/24/18	Create process matrix for DMV scanned applications	<ul style="list-style-type: none"> 1/31/18 completed
1/24/18	Create SA01 transaction documentation	<ul style="list-style-type: none"> 1/31/18 completed
1/24/18	Have test data in pilot by 2/9/18	<ul style="list-style-type: none"> Completed 2/9/18
11/15/17	RG01 vs RG05 usage by Vendors	<ul style="list-style-type: none"> Discussed 12/13

FVRS IT Support Meeting (6/12/19 2:30 – 3:30 Pm)

11/8/17	Check with Maria regarding reporting voter contact for VbM requests via the DT01 transaction to update the last activity date.	<ul style="list-style-type: none"> Completed 11/13 DT01 is sufficient to record the last activity date to any type of voter contact
10/30/17	Check with Maria regarding voter contact for VbM requests	<ul style="list-style-type: none"> Completed 10/31 Yes as a general type Code: VBMREQ
10/16/17	Set up meeting with HSMV to discuss having the opt-out applications culled out so the images are not sent but the information is put into the monthly declination file.	<ul style="list-style-type: none"> 10/17 JM sent email to Desi at HSMV. 11/7 – Meeting set for 11/15 1:00 – 2:00 pm
3/7/18	Vendors to research use of DT01	<ul style="list-style-type: none"> 3/14/18 Sue & Jon reported it's used to fix date errors.
3/28/18	Provide voter ID's to vendors for Removed voters (due to list maintenance) with active applications	<ul style="list-style-type: none"> Completed 4/4/18
June 2018	Create a project plan / timeline for testing and implementing Websphere replacement and scanned application.	<ul style="list-style-type: none"> 10/17 JM informed management of request. Migration completed June 2018
2/7/18	Handling OVR applications missing data fields <ul style="list-style-type: none"> Merging records versus matches to existing voters Vendor automation of process? Procedural direction via rule? 	<ul style="list-style-type: none"> Sue: Merging is handled programmatically but matched records are a manual process. AI – Jon and VR will research to see how their software handles this. All agreed that this is an SOE item – 2/13/19.
		<ul style="list-style-type: none">

SUPPORTING INFORMATION

1. HSMV mail-in counts (Action Item from 10/9 meeting)

OfficeX06	Renewal
CY 2010	228,187
CY 2011	209,724
CY 2012	196,757
CY 2013	156,405
CY 2014	95,171
CY 2015	13,452
CY 2016	45,901
CY 20171015	101,988

2. Code Table Updates (established 1/31/18; update 4/21/18)

FVRS IT Support Meeting (6/12/19 2:30 – 3:30 Pm)

Code_Type	Code_Value	Description
NTC	NSAI	Scanned Application Image Notification
ERR	230	Invalid Scan Status Code
SAS	BADIMG	Image not clear – cannot process
SAS	NOAPP	No application provided and no address update
SAS	DUPAPP	Duplicate application – Sent Signature Update
SAS	NOCHG	Incomplete with No Data Change
SAS	ADDRCHG	Incomplete with Address change – send verification letter
SAS	OBSOLETE	Subsequent application processed after postmark date

3. HSMV Returned mail-in applications (4/18/18)

2018	Renewals Returned	Voter Application	Percent
January	13,130	1,739	13.24%
February	10,484	1,279	12.20%
March	12,235	1,568	12.81%

4. Verifications

Error	New Description
610	Unverified: You must provide DL if you have one
611	Unverified: DL provided was incorrect
612	Unverified: SSN provided was not validated

Application Scenario	HSMV Found/Verified	HSMV NOT Found/Verified
DL, SSN and 'None' are blank This is considered incomplete application and NOT sent to DHSMV. The RG01 process sets these to <i>INC</i> with the error code of 609 (incomplete) .	NA	NA
No DL or SSN but 'None' Checked This is considered a complete application but for verification. (s. 97.053(6), Fla. Stat.)	unverified – 610 (personal proof required)	made active
DL Supplied This is considered a complete application but for verification. (s. 97.053(6), Fla. Stat.)	made active	unverified – 611 (personal proof required)
SSN Supplied This is considered a complete application but for verification. (s. 97.053(6), Fla. Stat.)	made active	unverified – 612 (personal proof required)

5. Mock Verification Processing

- a. Processing will be automated via a scheduled job.
- b. Processing will include setting a maximum of 2 records per county to unverified using the criteria below. If you do not want any unverified records set, then the DL and SSN must both be supplied.
 - i. 610 both SSN and DL are null and 'None' is checked.
 - ii. 611 – SSN is blank and DL provided.
 - iii. 612 – SSN is provided and DL is blank.

FVRS IT Support Meeting (6/12/19 2:30 – 3:30 Pm)

- c. The unverified records can be worked (update data) locally and the records will go back through the Mock Verification and set to Active.

From: Ramirez, Vanessa (Elections) Vanessa.Ramirez@miamidade.gov

Subject: RE: Florida Voter Registration Application/OVR

Date: July 2, 2019 at 2:42 PM

To: Matthews, Maria I. Maria.Matthews@DOS.MyFlorida.com

Cc: Brown, Toshia Toshia.Brown@DOS.MyFlorida.com, Marconnet, Amber Amber.Marconnet@DOS.MyFlorida.com, Mosca, Alexander N. Alexander.Mosca@DOS.MyFlorida.com, McClain, Michelle (Elections) Michelle.McClain@miamidade.gov, Molina, Imaltzin (Elections) Imaltzin.Molina@miamidade.gov



EMAIL RECEIVED FROM EXTERNAL SOURCE

Hi Maria

Thank you for sending the revised applications. I have a few questions:

- Prior voter registration applications will still be acceptable. [For how long can we continue to accept the prior applications? Is there a specific date?](#)
- Please note for the statewide voter registration form, a person who checks one or more of the felony statement checkboxes is eligible as to that field. [What does this mean? Can you provide more information or elaborate on this statement?](#)

Thank you,

Vanessa Ramirez
Assistant Deputy, Voter Services Division
Miami-Dade County Elections Department
(305)499-8571 Phone
(305)499-8401 Fax
www.miamidade.gov/elections
"Delivering Excellence Every Day"

From: Matthews, Maria I. <Maria.Matthews@DOS.MyFlorida.com>

Sent: Tuesday, July 02, 2019 11:28 AM

To: SOEList <FVRSSOE@dos.myflorida.com>; SOEStaffContacts <SOEStaffContacts@dos.myflorida.com>

Cc: Brown, Toshia <Toshia.Brown@DOS.MyFlorida.com>; Marconnet, Amber <Amber.Marconnet@DOS.MyFlorida.com>; Mosca, Alexander N. <Alexander.Mosca@DOS.MyFlorida.com>

Subject: Florida Voter Registration Application/OVR

Importance: High

EMAIL RECEIVED FROM EXTERNAL SOURCE.

Dear Supervisors and staff,

Governor Ron DeSantis signed CS/SB 7066 into law on June 28, 2019 which addressed elections administration including list maintenance as it specifically relates to Constitutional Amendment 4. See [Chapter 2019-162, Laws of Florida](#).

Please be advised the online voter registration system and the statewide voter registration form

(English and Spanish attached) will now reflect the three new statements regarding eligibility based on felony status. The final fillable English and Spanish forms will be available on the Division's website under Forms later today. Prior voter registration applications will still be acceptable. Please note for the statewide voter registration form, a person who checks one or more of the felony statement checkboxes is eligible as to that field.

As in the past, we plan to provide a memo outlining all the key provisions of election-related laws and providing clarification as needed. We appreciate your patience as these changes occur.

Respectfully,

Maria Matthews, Esq.
Division of Elections, Director
Florida Department of State
500 S. Bronough Street
Tallahassee, Florida 32399
850.245.6520
Maria.matthews@dos.myflorida.com

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